

**ANNUAL PROCUREMENT PLAN FOR 2012  
For Common-Use Supplies and Equipment**

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office  
or to the DBM Regional Office or email at app@procurementsservice.org
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/Bureau/Office:ASU-Ibajay, Supply Office  
Region: VI  
Address: ASU -CHARRM  
Ibajay, Aklan

Contact Person: Hadjie C. Ruzgal  
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Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																	
<b>COMMON ELECTRICAL SUPPLIES</b>																	
1. BALLAST, 18 watts	piece														0	67.27	-
2. BALLAST, 1 x 40 watts	piece														0		-
2. BALLAST, 36 watts	piece														0	72.54	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet														0	36.40	-
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet														0	14.56	-
5. BATTERY, size D, alkaline, 2 pcs./packet	packet														0	68.12	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set														0	280.54	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set														0	368.94	-
8. FLUORESCENT LAMP, tubular, 18 watts	piece														0	32.14	-
9. FLUORESCENT LAMP, tubular, 36 watts	piece														0	33.85	-
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece														0	103.79	-
11. FUSE, 30 amperes	piece														0	10.35	-
12. FUSE, 60 amperes	piece														0	25.48	-
13. STARTER, 4-40 watts	piece														0	3.73	-
14. TAPE, electrical	roll														0	18.20	-
															0		-
<b>COMMON COMPUTER SUPPLIES/CONSUMABLES</b>																	
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box														0	520.00	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box														0	818.48	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box														0	581.67	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box														0	951.08	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box														0	480.48	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box														0	778.96	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box														0	338.00	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box														0	722.80	-
9. COMPACT DISK CASE, 50 CDs capacity	piece														0	50.84	-
10. COMPACT DISK DRIVE CLEANER	piece														0	64.22	-
11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed,	piece														0	8.79	-
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes	piece				5				5						10	16.62	166.20
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece														0	11.70	-
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece														0	19.96	-

15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece			1										1	292.08	292.08
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece													0	468.00	-
17. INK CARTRIDGE, HP 51645A (HP 45)	cart													0	1,216.86	-
18. INK CARTRIDGE, HP C6615DA (HP 15)	cart													0	1,149.54	-
19. INK CARTRIDGE, HP C1823DA (HP 23)	cart													0	1,489.20	-
20. INK CARTRIDGE, HP C6625A (HP 17)	cart													0	1,250.52	-
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart													0	1,352.52	-
22. INK CARTRIDGE, HP C6614D (HP 20)	cart													0	1,344.36	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart													0	1,402.50	-
24. INK CARTRIDGE, HP C8727AA (HP 27)	cart													0	743.58	-
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart													0	873.12	-
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart													0	810.90	-
27. INK CARTRIDGE, HP C6657AA (HP 57)	cart													0	1,352.52	-
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart													0	615.06	-
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart													0	708.90	-
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart													0	820.08	-
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart													0	984.30	-
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart													0	787.44	-
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart													0	588.54	-
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart													0	256.02	-
35. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart													0	329.46	-
36. INK CARTRIDGE, Epson TO17	cart													0		-
37. INK CARTRIDGE, Epson TO18	cart													0		-
38. INK CARTRIDGE, Lexmark # 27, colored	cart													0	1,173.00	-
39. INK CARTRIDGE, Lexmark # 17, black	cart													0	984.30	-
40. INK CARTRIDGE, Epson TO38	cart													0	482.46	-
41. INK CARTRIDGE, Epson TO39	cart													0	755.82	-
42. MOUSE, optical, USB conection type	piece													0	197.60	-
43. TONER CARTRIDGE,HP C3906A	cart													0	3,063.06	-
44. TONER CARTRIDGE,HP C3903A	cart													0	3,588.00	-
45. TONER CARTRIDGE,HP C4092A	cart													0	2,657.10	-
46. TONER CARTRIDGE,HP C4096A	cart													0	4,112.64	-
47. TONER CARTRIDGE,HP C7115A	cart													0	2,523.48	-
48. TONER CARTRIDGE,HP 92298A	cart													0	4,498.20	-
49. TONER CARTRIDGE,HP C4127X	cart													0	5,451.90	-
50. TONER CARTRIDGE, HP Q2613X	cart													0	4,026.96	-
51. TONER CARTRIDGE,HP Q2612A	cart													0	2,866.20	-
52. TONER CARTRIDGE,HP Q5942A	cart													0	6,105.72	-
53. TONER CARTRIDGE, HP Q6511A	cart													0	5,077.56	-
54. TONER CARTRIDGE, HP C9720A	cart													0	6,436.20	-
55. TONER CARTRIDGE, HP C9721A	cart													0	8,710.80	-
56. TONER CARTRIDGE, HP C9722A	cart													0	8,710.80	-
57. TONER CARTRIDGE, HP C9723A	cart													0	8,881.60	-
58. TONER CARTRIDGE, HP Q1338A	cart													0	6,489.60	-
59. TONER CARTRIDGE, HP Q2610A	cart													0	4,882.18	-
60. TONER CARTRIDGE, HP Q3960A	cart													0	3,468.00	-
61. TONER CARTRIDGE, HP Q3961A	cart													0	4,187.10	-
62. TONER CARTRIDGE, HP Q3962A	cart													0	4,187.10	-
63. TONER CARTRIDGE, HP Q3963A	cart													0	4,187.10	-
64. TONER CARTRIDGE, HP Q5949A	cart													0	2,928.42	-
65. TONER CARTRIDGE, HP Q7553A	cart													0	3,301.74	-
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,621.62	-
67. TONER CARTRIDGE, Lexmark 1382920	cart													0	14,198.40	-
68. TONER CARTRIDGE, Brother TN3060	cart													0	4,559.40	-
69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart													0	3,843.84	-
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart													0	2,843.56	-
71. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,029.00	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	2,958.00	-

73. TONER CARTRIDGE, Kyocera TK-120	cart														0	5,254.02	-
74. RIBBON, Epson RN 8755	cart														0	84.76	-
75. RIBBON, Epson RN 8750	cart														0	76.75	-
76. RIBBON, Epson RN 7754	cart														0	127.50	-
77. RIBBON, Epson RN SO 15083/SO 15086	cart														0	724.88	-
78. RIBBON, Epson RN SO 15327	cart														0	328.44	-
															0		-
<b>COMMON OFFICE SUPPLIES</b>															0		-
1. ACETATE, gauge #3, 50m in length	roll														0	603.20	-
2. AIR FRESHENER, 280mL/can	can														0	92.56	-
3. ALCOHOL, 70%, ethyl	bottle														0	37.70	-
4. AUDIO CASSETTE TAPE, 90min. recording time	piece														0	16.12	-
5. TAPE, blank, for micro-cassette recorder, 60 mins. recording time	pack														0	91.50	-
6. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box														0	349.44	-
7. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box														0	364.00	-
8. CARTOLINA, assorted color, 20s/pack	pack														0	72.80	-
9. CARTOLINA, white, 20s/pack	pack														0	57.20	-
10. CHALK, white, dustless, 100 pcs/box	box														0	34.81	-
11. CLIP, bulldog (3")	piece														0	8.42	-
12. CLIP, backfold, 25mm, 12s/box	box														0	15.60	-
13. CLIP, backfold, 50mm, 12s/box	box														0	43.68	-
14. CLIP, backfold, 19mm, 12s/box	box														0	7.54	-
15. CLIP, backfold, 32mm, 12s/box	box														0	17.42	-
16. COLUMNAR PAD, 4 cols, 50 gsm min.	pad														0	21.84	-
17. COLUMNAR PAD, 14 cols, 50 gsm min.	pad														0	45.76	-
18. COLUMNAR PAD, 16 cols, 50 gsm min.	pad														0	45.76	-
19. COLUMNAR PAD, 18 cols, 50 gsm min.	pad														0	67.60	-
20. COLUMNAR NOTEBOOK, 12 cols	piece														0	19.64	-
21. CORRECTION FLUID, water based, min 15mL.	bottle														0	9.82	-
22. DATA FILE BOX, (5"x9"x15-3/4")	box														0	64.47	-
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece														0	67.07	-
26. DRAWING INK, black, 30ml.	bottle														0		-
24. ENVELOPE, documentary (10"x15"), 500s/box	box														0	560.56	-
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box				1										1	675.86	675.86
26. ENVELOPE, mailing white, 500s/box	box														0	159.78	-
27. ENVELOPE, mailing white with window, 500s	box														0	207.58	-
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box														0	119.60	-
29. ENVELOPE, expanding, plastic, legal size	piece														0	39.81	-
30. ENVELOPE, documentary, A4, 500s/box	box														0	526.24	-
31. ERASER, blackboard/whiteboard	piece														0	11.44	-
32. ERASER, rubber	piece														0	4.68	-
33. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece														0	83.20	-
34. FOLDER, pressboard, plain, legal, 100s/box	pack														0	851.64	-
35. FOLDER, tagboard, legal size, 100s/box	pack				1										1	413.92	413.92
36. FOLDER, tagboard, A4 size, 100s/box	pack														0	253.76	-
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack														0	301.60	-
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle														0	312.00	-
39. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack														0	247.52	-
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack				2										2	228.80	457.60
41. GLUE, all purpose, 300 grams min.	jar														0	37.43	-
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece														0	32.97	-
43. INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack														0	44.45	-
44. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack														0	99.84	-
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box														0	41.50	-
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box														0	56.68	-
47. INDEX TAB, self-adhesive, 5 sets/box	box														0	67.60	-
48. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube														0	11.44	-
49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle														0	493.54	-

50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece																0	44.61	-	
51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece																	0	49.56	-
52. MAP PIN, round head, 100s/box	box																	0	36.40	-
53. MARKER, fluorescent, 3 colors/set	set																	0	41.60	-
54. MARKING PEN, whiteboard, black	piece																	0	15.08	-
55. MARKING PEN, whiteboard, blue	piece																	0	15.08	-
56. MARKING PEN, whiteboard, red	piece																	0	15.08	-
57. MARKER, permanent, black	piece																	0	13.50	-
58. MARKER, permanent, blue	piece																	0	13.50	-
59. MARKER, permanent, red	piece																	0	13.50	-
60. MARKING PEN, for transparency	set																	0	84.24	-
61. NOTE BOOK, stenographer's, 40 leaves	piece																	0	7.49	-
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad																	0	36.40	-
63. NOTE PAD, (3"x4"), 100 sheets/pad	pad																	0	52.00	-
64. NOTE PAD, (2"x2"), 400 sheets/pad	pad																	0	112.32	-
69. NOTE PAD, (2"x3"), 100 sheets/pad	pad																	0	31.20	-
66. OIL, for general purpose, 120 mL	bottle																	0	30.99	-
67. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream																	0	104.80	-
68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream					2					2							4	56.06	224.24
70. PAPER, mimeo, WhiteWove, 210mm x 297mm (A4)	ream																	0	145.60	-
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream																	0	144.35	-
72. PAPER, for Plain Paper Copier, 254mm x 356mm (B4), 70gsm	ream																	0	194.66	-
73. PAPER, ruled pad, 216mmx330mm, 90 sheets/pad	pad																	0	20.57	-
74. PAPER, thermal, 210mmx30M, 1/2" core	roll																	0	36.40	-
75. PAPER, thermal, 216mmx30M, 1/2" core	roll																	0	37.44	-
76. PAPER, multicopy, 210mm x 297mm (A4), 80gsm	ream					2					2							4	139.32	557.28
80. TRACING PAPER, in rolls, 43" x 20" yards	roll																	0		-
77. PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	ream																	0	161.20	-
78. PAPER FASTENER, for paper, metal, 50 sets/box	box					2												2	82.04	164.08
79. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box																	0	15.60	-
80. PAPER CLIP, gem type, 32mm, 100s/box	box																	0	8.84	-
81. PENCIL, lead, w/eraser, one(1) dozen per box	box																	0	24.89	-
82. PENCIL, mechanical, for 0.5mm lead	piece																	0	18.20	-
83. PUSH PIN, flat head type, assorted colors, 100s/box	box																	0	30.00	-
84. RECORD BOOK, 300 pages, Smyth sewn	book																	0	50.44	-
85. RECORD BOOK, 500 pages, Smyth sewn	book																	0	88.40	-
86. RIBBON, nylon, manual typewriter	spool																	0	15.81	-
87. RIBBON, nylon, for Kitano Bundy Clock	piece																	0	644.80	-
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece																	0	468.00	-
89. RING BINDER, (1/2"x44"), plastic	piece																	0	4.37	-
90. RING BINDER, (3/4"x44"), plastic	piece																	0	12.48	-
91. RING BINDER, (1" x 44"), plastic	piece																	0	12.48	-
92. RING BINDER, (2" x 44"), plastic	piece																	0	28.13	-
93. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx	box																	0	132.68	-
94. RULER, plastic, 300mm	piece																	0	3.64	-
95. RULER, plastic, 450mm	piece																	0	36.40	-
96. SIGN PEN, black	piece					4												4	41.48	165.92
97. SIGN PEN, blue	piece																	0	41.48	-
98. SIGN PEN, red	piece					4												4	41.48	165.92
99. STAMP PAD INK, violet, 50mL	bottle																	0	27.04	-
100. STAMP PAD, felt pad, min 60mm x 100mm	piece																	0	24.96	-
101. STAPLE WIRE, standard, #35	box																	0	25.98	-
108. STENCIL PAPER, ordinary, universal	quire																	0		-
109. STENCIL INK, # 217, 400ml.	tube																	0		-
102. TAPE, adding machine, GSP bond	roll																	0	10.66	-
103. TAPE, masking, 24mm, 50 meters length	roll																	0	41.60	-
104. TAPE, masking, 48mm, 50 meters length	roll																	0	83.82	-
105. TAPE, transparent, 24mm, 50 meters	roll																	0	10.87	-

106. TAPE, transparent, 48mm, 50 meters	roll													0	20.38	-
107. TAPE, packaging, 48mm, 50 meters length	roll													0	19.24	-
116. TIME CARD, for Seiko Time Recorder,100s/bndl	bundle													0		-
108. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	97.76	-
109. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	87.36	-
110. TOILET TISSUE, 12 rolls/pack	pack													0	61.15	-
120. TRANSPARENCY FILM, A4, 100s/box	box													0		-
121. TRANSPARENCY FILM,colored,A4,100s/box	box													0		-
111. TWINE, plastic, one kilo per roll	roll													0	57.20	-
112. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0	166.40	-
														0		-
														0		-
<b>COMMON OFFICE DEVICES</b>														0		-
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack													0	10.40	-
2. CUTTER, heavy duty	piece													0	27.04	-
3. PUNCHER, heavy duty	piece													0	114.40	-
4. SCISSORS, (6")	pair													0	18.72	-
5. SHARPENER, single cutterhead	piece													0	147.35	-
6. STAMPING DATER, self-inking stamp	piece													0	436.80	-
7. STAPLER, heavy duty, standard	piece													0	162.84	-
8. STAPLE REMOVER, twin jaws	piece													0	19.64	-
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece													0	40.23	-
10. WASTE BASKET, plastic	piece													0	20.99	-
														0		-
														0		-
<b>COMMON JANITORIAL SUPPLIES</b>														0		-
1. BATHROOM SOAP, 70gms.	piece													0	14.56	-
2. BROOM, soft (tambo)	piece													0	119.60	-
3. BROOM, STICK (tingting)	piece													0	19.76	-
4. CLEANSER, powder, 350gms.	canister													0	17.32	-
5. DETERGENT POWDER, all purpose, 500gms.	pouch													0	17.16	-
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar													0	23.92	-
7. DISINFECTANT SPRAY, 400 grams net content	can													0	239.20	-
8. DUST PAN, non-rigid plastic, with detachable handle	piece													0	26.00	-
9. FLOOR WAX, paste, natural, 2kgs.	can													0	306.80	-
10. FLOOR WAX, paste, red, 2kgs.	can													0	306.80	-
11. FLOOR WAX, liquid type, 3.75L	can													0	331.50	-
12. FURNITURE CLEANER, 300ml/can min	can													0	112.32	-
13. INSECTICIDE, 600mL (420g) /can	can													0	116.48	-
14. MOPHANDLE, screw type, wooden handle	piece													0	83.20	-
15. MOPHEAD, 100% rayon, 400g	piece													0	71.76	-
16. RAG, COTTON, (7") in diameter	kilo													0	43.68	-
17. SCOURING PAD, economy size	pack													0	131.96	-
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle													0	62.40	-
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box													0	33.28	-
20. TRASHBAG, plastic, black, (XL)	roll													0	103.79	-
														0		-
														0		-
<b>LEGAL SIZE PAPER</b>														0		-
1. PAPER, bond, Premium Grade	ream													0	119.22	-
2. PAPER, mimeo, Groundwood	ream		2				2							4	91.52	366.08
3. PAPER, mimeo, Whitewove	ream													0	120.02	-
4. PAPER, for PPC	ream													0	173.33	-
5. PAPER, multicopy, legal, for laser printing	ream		2				2							4	174.72	698.88
														0		-
														0		-
<b>COMMON OFFICE EQUIPMENT</b>														0		-
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,144.00	-

2. AUTOMATIC VOLTAGE REGULATOR, 500watts	unit																	0		-
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit																	0	7,953.92	-
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit																	0	9,399.52	-
4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit																	0	13,497.12	-
5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit																	0	12,155.52	-
6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit																	0	1,892.80	-
7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit																	0	925.60	-
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit																	0	341.12	-
9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit																	0	161.08	-
10. CHAIR, monobloc, without armrest,beige/white	unit																	0	239.20	-
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit																	0	19,552.00	-
12. ELECTRIC FAN, orbit type	unit																	0	1,346.26	-
13. ELECTRIC FAN, with stand	unit																	0	764.40	-
14. ELECTRIC FAN, wall type	unit																	0	745.68	-
15. INDUSTRIAL FAN, 18" metal blade	unit																	0	934.84	-
16. FACSIMILE TRANSCIEVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit																	0	4,451.20	-
17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit																	0	1,130.48	-
18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit																	0	4,726.80	-
19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit																	0	24,939.20	-
20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications	unit																	0	8,838.96	-
21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit																	0	6,238.96	-
22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit																	0	28,672.80	-
23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit																	0	35,859.20	-
24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual ribbons, cables and manual, Epson LX-300+	unit																	0	7,124.00	-
25. PRINTER, laser, 20ppm printing speed, 1200 x	unit																	0	4,139.20	-

1200 dpi, with power cord, interface cable															0		-
software drivers and complete documentation, ML-2250															0		-
26. PRINTER, automatic data processing, impact	unit														0	30,992.00	-
dot matrix, 24-pins, 136 columns, complete w/															0		-
ribbons, cables and manual, Epson LQ-2190															0		-
27. PUNCHING/BINDING MACHINE, two(2) hand	unit														0	10,398.96	-
lever system, 34cm or 13" (24 holes) punching															0		-
width adjustable to any format, binds 425 sheets															0		-
or up to 2" thick, all metal construction															0		-
28. RADIO CASSETTE RECORDER, with AM/	unit														0	1,653.60	-
FM Radio															0		-
29. TIME RECORDER, (for attendance),	unit														0	6,188.00	-
electronic, stylish/compact design, large															0		-
display, 2-color ribbon, with dot matrix printer,															0		-
bell and buzzer, wall or desk mount, 220 volts															0		-
30. TYPEWRITER, manual, 15" carriage, pica/	unit														0		-
elite typecase, 46 keys, Philippine keyboard															0		-
metal casing, Olympia SG3N															0		-
31. TYPEWRITER, manual, 18" carriage, pica/	unit														0		-
elite typecase, 46 keys, Philippine keyboard															0		-
metal casing, Olympia SG3N															0		-
32. TYPEWRITER, manual, 24" carriage, pica/	unit														0		-
elite typecase, 46 keys, Philippine keyboard															0		-
metal casing, Olympia SG3N															0		-
30. UNINTERRUPTIBLE POWER SUPPLY(UPS)	unit														1	2,038.40	2,038.40
line interactive topology, with sealed maintenance															0		-
free batteries, 520VA-600VA															0		-
															0		-
															0		-
															0		-
<b>HANDBOOKS ON PROCUREMENT</b>															0		-
HANDBOOK ON PUBLIC BIDDING DOCUMENTS,															0		-
8-1/2" x 11", offset printing, one color print, laminated															0		-
kromcote cover, newsprint inside pages, perfect binding for:															0		-
a. Procurement of Goods & Services, 110-115 pages	piece														0	32.24	-
b. Procurement of Civil Works, 139-149 pages	piece														0	37.65	-
c. Procurement of Consulting Services, 139-149 pages	piece														0	22.36	-
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece														0	88.40	-
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th	piece														0	32.40	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece														0	13.52	-
HANDBOOK ON GENERIC PROCUREMENT	set														0	130.00	-
MANUAL (GPM), A-4 size(210mm x 297mm),															0		-
foldcote 12 w/ plastic lamination, one(1) set of four															0		-
(4) volumes as follows:															0		-
Volume I (103 pages) - white color															0		-
Volume II (138 pages) - light blue color															0		-
Volume III (124 pages) - light yellow color															0		-
Volume IV (118 pages) - light green color															0		-
															0		-
<b>OTHER CONSUMABLES</b>															0		-
1. INK CARTRIDGE, HP C4902AA(HP13), black, 28 ml	cart														0	981.24	-
2. INK CARTRIDGE, HP C4815A(HP 13), cyan	cart														0	981.24	-
3. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml	cart														0	981.24	-
4. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml	cart														0	981.24	-
5. INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml	cart														0	1,332.12	-
6. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml	cart														0	1,332.12	-
7. INK CARTRIDGE, HP C483A(HP 11) , yellow 28 ml	cart														0	1,332.12	-
8. INK CARTRIDGE, HP C4906AA (HP940), black	cart														0	973.08	-
9. INK CARTRIDGE, HP C4906AA(HP 940XL), black	cart														0	1,346.40	-









186. TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-D3050	cart																			0	6,987.00	-	
187. TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML 2580n	cart																			0	2,805.00	-	
188. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML	cart																			0	4,768.50	-	
189. TONER CARTRIDGE, Samsung Part No. ML TD104-S, for Samsung ML	cart																			0	2,978.40	-	
190. RIBBON CARTRIDGE, for Fujitsu DL3850	cart																			0	449.80	-	
191. RIBBON CARTRIDGE, for OKI ML 1120	cart																			0	7,124.00	-	
192. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart																			0	1,142.40	-	
193. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart																			0	1,129.14	-	
194. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ	cart																			0	119.34	-	
195. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ	cart																			0	344.76	-	
196. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart																			0	1,224.00	-	
197. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/-	cart																			0	940.44	-	
198. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-	cart																			0	1,030.20	-	
199. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart																			0	373.32	-	
200. PRINTHEAD, HP 11, black, C4810A, 8 ml	cart																			0	1,365.78	-	
201. PRINTHEAD, HP 11, cyan, 8 ml	cart																			0	1,365.78	-	
202. PRINTHEAD, HP 11, magenta C4812A, 8 ml	cart																			0	1,365.78	-	
203. PRINTHEAD, HP 11 yellow, 8 ml	cart																			0	1,365.78	-	
204. Photoconductor Kit, Lexmark PN 12A8302	cart																			0	4,120.80	-	
205. Photoconductor Kit, Lexmark PN E260X22G	cart																			0	2,295.00	-	
206. Photoconductor Kit, Lexmark PN E250X22G	cart																			0	2,295.00	-	
207. PHOTOCODUCTOR UNIT, Epson C13S051099, for printer EPL	cart																			0	3,391.50	-	
																					0	-	-
<b>B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																					0	-	-
<b>Office Equipment and Accessories</b>																					0	-	-
1 Air Conditioning	unit																				1	35,000.00	35,000.00
2																					0	-	-
3																					0	-	-
4																					0	-	-
5																					0	-	-
6																					0	-	-
7																					0	-	-
8																					0	-	-
9																					0	-	-
10																					0	-	-
<b>Office Supplies</b>																					0	-	-
1 Sign Pen Refill G-Tech black	piece																				4	30.00	120.00
2 Sign Pen Refill G-Tech Red	piece																				4	30.00	120.00
3 Sign Pen Refill My Gel Black	piece																				4	30.00	120.00
4 Sign Pen Refill My Gel Red	piece																				4	30.00	120.00
5																					0	-	-
6																					0	-	-
7																					0	-	-
8																					0	-	-
9																					0	-	-
10																					0	-	-
<b>Audio and visual presentation and composing equipment</b>																					0	-	-
1																					0	-	-
2																					0	-	-
3																					0	-	-
4																					0	-	-
5																					0	-	-
6																					0	-	-
7																					0	-	-
8																					0	-	-
9																					0	-	-
10																					0	-	-
<b>Photographic or filming or video equipment</b>																					0	-	-

1																		0	-	
2																		0	-	
3																		0	-	
4																		0	-	
5																		0	-	
6																		0	-	
7																		0	-	
8																		0	-	
9																		0	-	
10																		0	-	
	<b>Cleaning Equipment and Supplies</b>																	0	-	
1																		0	-	
2																		0	-	
3																		0	-	
4																		0	-	
5																		0	-	
6																		0	-	
7																		0	-	
8																		0	-	
9																		0	-	
10																		0	-	
	<b>Paper Materials and Products</b>																	0	-	
1																		0	-	
2																		0	-	
3																		0	-	
4																		0	-	
5																		0	-	
6																		0	-	
7																		0	-	
8																		0	-	
9																		0	-	
10																		0	-	
	<b>Lighting and fixtures and accessories</b>																	0	-	
1																		0	-	
2																		0	-	
3																		0	-	
4																		0	-	
5																		0	-	
6																		0	-	
7																		0	-	
8																		0	-	
9																		0	-	
10																		0	-	
	<b>Electrical equipment and components and supplies</b>																	0	-	
1	Adaptor	piece						1										1	50.00	50.00
2	Extension Wire (2 meters)	meter						1										1	60.00	60.00
3																		0	-	-
4																		0	-	-
5																		0	-	-
6																		0	-	-
7																		0	-	-
8																		0	-	-
9																		0	-	-
10																		0	-	-
	<b>Computer Supplies</b>																	0	-	
1.	Liquid Dye Ink, Universal, black, 1 liter	bottle						1										1	900.00	900.00

