

**ANNUAL PROCUREMENT PLAN FOR 2012
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office or email at app@procurementservice.org
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/Bureau/Office: ASU-TEC
 Region: 6
 Address: Calangcang Makato, Aklan

Contact Person: LOVELINE T. TABIGUE
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Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
COMMON ELECTRICAL SUPPLIES																	
1. BALLAST, 18 watts	piece						4								4	67.27	269.08
2. BALLAST, 1 x 40 watts	piece														0		-
2. BALLAST, 36 watts	piece														0	72.54	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet														0	36.40	-
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet														0	14.56	-
5. BATTERY, size D, alkaline, 2 pcs./packet	packet														0	68.12	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set														0	280.54	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set	2													2	368.94	737.88
8. FLUORESCENT LAMP, tubular, 18 watts	piece	5					5								10	32.14	321.40
9. FLUORESCENT LAMP, tubular, 36 watts	piece														0	33.85	-
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece														0	103.79	-
11. FUSE, 30 amperes	piece						10								10	10.35	103.50
12. FUSE, 60 amperes	piece														0	25.48	-
13. STARTER, 4-40 watts	piece						10								10	3.73	37.30
14. TAPE, electrical	roll	5													5	18.20	91.00
COMMON COMPUTER SUPPLIES/CONSUMABLES																	
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000	box														0	520.00	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8",	box														0	818.48	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000	box														0	581.67	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8",	box														0	951.08	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500	box														0	480.48	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500	box														0	778.96	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250	box														0	338.00	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250	box														0	722.80	-
9. COMPACT DISK CASE, 50 CDs capacity	piece														0	50.84	-
10. COMPACT DISK DRIVE CLEANER	piece														0	64.22	-

11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece																0	8.79	-
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80	piece																0	16.62	-
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece																0	11.70	-
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece																0	19.96	-
15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece																0	292.08	-
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece																0	468.00	-
17. INK CARTRIDGE, HP 51645A (HP 45)	cart																0	1,216.86	-
18. INK CARTRIDGE, HP C6615DA (HP 15)	cart																0	1,149.54	-
19. INK CARTRIDGE, HP C1823DA (HP 23)	cart																0	1,489.20	-
20. INK CARTRIDGE, HP C6625A (HP 17)	cart																0	1,250.52	-
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart																0	1,352.52	-
22. INK CARTRIDGE, HP C6614D (HP 20)	cart																0	1,344.36	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart																0	1,402.50	-
24. INK CARTRIDGE, HP C8727AA (HP 27)	cart																0	743.58	-
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart																0	873.12	-
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart																0	810.90	-
27. INK CARTRIDGE, HP C6657AA (HP 57)	cart																0	1,352.52	-
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart																0	615.06	-
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart																0	708.90	-
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart																0	820.08	-
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart																0	984.30	-
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart																0	787.44	-
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart																0	588.54	-
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart																0	256.02	-
35. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart																0	329.46	-
36. INK CARTRIDGE, Epson TO17	cart																0		-
37. INK CARTRIDGE, Epson TO18	cart																0		-
38. INK CARTRIDGE, Lexmark # 27, colored	cart																0	1,173.00	-
39. INK CARTRIDGE, Lexmark # 17, black	cart																0	984.30	-
40. INK CARTRIDGE, Epson TO38	cart																0	482.46	-
41. INK CARTRIDGE, Epson TO39	cart																0	755.82	-
42. MOUSE, optical, USB conection type	piece	x															0	197.60	-
43. TONER CARTRIDGE,HP C3906A	cart																0	3,063.06	-
44. TONER CARTRIDGE,HP C3903A	cart																0	3,588.00	-
45. TONER CARTRIDGE,HP C4092A	cart																0	2,657.10	-
46. TONER CARTRIDGE,HP C4096A	cart																0	4,112.64	-
47. TONER CARTRIDGE,HP C7115A	cart																0	2,523.48	-
48. TONER CARTRIDGE,HP 92298A	cart																0	4,498.20	-
49. TONER CARTRIDGE,HP C4127X	cart																0	5,451.90	-
50 TONER CARTRIDGE, HP Q2613X	cart																0	4,026.96	-
51. TONER CARTRIDGE,HP Q2612A	cart																0	2,866.20	-
52. TONER CARTRIDGE,HP Q5942A	cart																0	6,105.72	-
53. TONER CARTRIDGE, HP Q6511A	cart																0	5,077.56	-
54. TONER CARTRIDGE, HP C9720A	cart																0	6,436.20	-
55. TONER CARTRIDGE, HP C9721A	cart																0	8,710.80	-
56. TONER CARTRIDGE, HP C9722A	cart																0	8,710.80	-
57. TONER CARTRIDGE, HP C9723A	cart																0	8,881.60	-
58. TONER CARTRIDGE, HP Q1338A	cart																0	6,489.60	-
59. TONER CARTRIDGE, HP Q2610A	cart																0	4,882.18	-
60. TONER CARTRIDGE, HP Q3960A	cart																0	3,468.00	-

61. TONER CARTRIDGE, HP Q3961A	cart														0	4,187.10	-
62. TONER CARTRIDGE, HP Q3962A	cart														0	4,187.10	-
63. TONER CARTRIDGE, HP Q3963A	cart														0	4,187.10	-
64. TONER CARTRIDGE, HP Q5949A	cart														0	2,928.42	-
65. TONER CARTRIDGE, HP Q7553A	cart														0	3,301.74	-
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart														0	4,621.62	-
67. TONER CARTRIDGE, Lexmark 1382920	cart														0	14,198.40	-
68. TONER CARTRIDGE, Brother TN3060	cart														0	4,559.40	-
69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart														0	3,843.84	-
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart														0	2,843.56	-
71. TONER CARTRIDGE, Samsung ML-2250D5	cart														0	4,029.00	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart														0	2,958.00	-
73. TONER CARTRIDGE, Kyocera TK-120	cart														0	5,254.02	-
74. RIBBON, Epson RN 8755	cart														0	84.76	-
75. RIBBON, Epson RN 8750	cart														0	76.75	-
76. RIBBON, Epson RN 7754	cart														0	127.50	-
77. RIBBON, Epson RN SO 15083/SO 15086	cart														0	724.88	-
78. RIBBON, Epson RN SO 15327	cart														0	328.44	-
			12													29	
																41	6,479.55
COMMON OFFICE SUPPLIES																	
1. ACETATE, gauge #3, 50m in length	roll		1												1	603.20	603.20
2. AIR FRESHENER, 280mL/can	can														0	92.56	-
3. ALCOHOL, 70%, ethyl	bottle														0	37.70	-
4. AUDIO CASSETTE TAPE, 90min. recording time	piece														0	16.12	-
5. TAPE, blank, for micro-cassette recorder, 60 mins. recording	pack														0	91.50	-
6. CARBON FILM, polyethylene, 210mm x 297mm(A-4).	box		1												1	349.44	349.44
7. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box														0	364.00	-
8. CARTOLINA, assorted color, 20s/pack	pack														0	72.80	-
9. CARTOLINA, white, 20s/pack	pack														0	57.20	-
10. CHALK, white, dustless, 100 pcs/box	box		10												10	34.81	696.20
11. CLIP, bulldog (3")	piece														0	8.42	-
12. CLIP, backfold, 25mm, 12s/box	box														0	15.60	-
13. CLIP, backfold, 50mm, 12s/box	box														0	43.68	-
14. CLIP, backfold, 19mm, 12s/box	box														0	7.54	-
15. CLIP, backfold, 32mm, 12s/box	box														0	17.42	-
16. COLUMNAR PAD, 4 cols, 50 gsm min.	pad														0	21.84	-
17. COLUMNAR PAD, 14 cols, 50 gsm min.	pad														0	45.76	-
18. COLUMNAR PAD, 16 cols, 50 gsm min.	pad														0	45.76	-
19. COLUMNAR PAD, 18 cols, 50 gsm min.	pad														0	67.60	-
20. COLUMNAR NOTEBOOK, 12 cols	piece														0	19.64	-
21. CORRECTION FLUID, water based, min 15mL.	bottle														0	9.82	-
22. DATA FILE BOX, (5"x9"x15-3/4")	box														0	64.47	-
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece														0	67.07	-
26. DRAWING INK, black, 30ml.	bottle														0		-
24. ENVELOPE, documentary (10"x15"), 500s/box	box														0	560.56	-
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box														0	675.86	-
26. ENVELOPE, mailing white, 500s/box	box														0	159.78	-
27. ENVELOPE, mailing white with window, 500s	box														0	207.58	-
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box														0	119.60	-
29. ENVELOPE, expanding, plastic, legal size	piece														0	39.81	-

30. ENVELOPE, documentary, A4, 500s/box	box													0	526.24	-
31. ERASER, blackboard/whiteboard	piece													0	11.44	-
32. ERASER, rubber	piece													0	4.68	-
33. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece													0	83.20	-
34. FOLDER, pressboard, plain, legal, 100s/box	pack								1					1	851.64	851.64
35. FOLDER, tagboard, legal size, 100s/box	pack								1					1	413.92	413.92
36. FOLDER, tagboard, A4 size, 100s/box	pack													0	253.76	-
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack													0	301.60	-
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle													0	312.00	-
39. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack													0	247.52	-
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack													0	228.80	-
41. GLUE, all purpose, 300 grams min.	jar	5												5	37.43	187.15
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece													0	32.97	-
43. INDEX CARD,3"x 5",ruled both sides, 500s/pack	pack													0	44.45	-
44. INDEX CARD, 5" x 8",ruled both side, 500s/pack	pack													0	99.84	-
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box													0	41.50	-
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box													0	56.68	-
47. INDEX TAB, self-adhesive, 5 sets/box	box													0	67.60	-
48. LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	tube													0	11.44	-
49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle													0	493.54	-
50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with	piece															-
51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with	piece													0	49.56	-
52. MAP PIN, round head, 100s/box	box													0	36.40	-
53. MARKER, fluorescent, 3 colors/set	set													0	41.60	-
54. MARKING PEN, whiteboard, black	piece													0	15.08	-
55. MARKING PEN, whiteboard, blue	piece	12							12					24	15.08	361.92
56. MARKING PEN, whiteboard, red	piece													0	15.08	-
57. MARKER, permanent, black	piece													0	13.50	-
58. MARKER, permanent, blue	piece	12							12					24	14.32	343.68
59. MARKER, permanent, red	piece													0	13.50	-
60. MARKING PEN, for transparency	set													0	84.24	-
61. NOTE BOOK, stenographer's, 40 leaves	piece													0	7.49	-
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad													0	36.40	-
63. NOTE PAD, (3"x4"), 100 sheets/pad	pad													0	52.00	-
64. NOTE PAD, (2"x2"), 400 sheets/pad	pad													0	112.32	-
69. NOTE PAD, (2"x3"), 100 sheets/pad	pad													0	31.20	-
66. OIL, for general purpose, 120 mL	bottle													0	30.99	-
67. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70	ream													0	104.80	-
68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4),	ream													0	56.06	-
70. PAPER, mimeo,WhiteWove, 210mm x 297mm (A4)	ream													0	145.60	-
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4)	ream													0	144.35	-
72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream													0	194.66	-
73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad													0	20.57	-
74. PAPER, thermal,210mmx30M, 1/2" core	roll													0	36.40	-
75. PAPER, thermal, 216mmx30M, 1/2" core	roll													0	37.44	-
76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm	ream													0	139.32	-
80. TRACING PAPER, in rolls, 43" x 20" yards	roll													0		-
77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream													0	161.20	-
78.PAPER FASTENER, for paper, metal, 50 sets/box	box													3	246.12	-
79.. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box													0	15.60	-

80. PAPER CLIP, gem type, 32mm, 100s/box	box	1												3	21.84	65.52
81. PENCIL, lead, w/eraser, One(1) dozen per box	box	1												2	24.89	47.78
82. PENCIL, mechanical, for 0.5mm lead	piece													1	18.20	-
83. PUSH PIN, flat head type, assorted colors, 100s/box	box													0	30.00	-
84. RECORD BOOK, 300 pages, smyth sewn	book	5												10	50.44	504.40
85. RECORD BOOK, 500 pages, smyth sewn	book													0	88.40	-
86. RIBBON, nylon, manual typewriter	spool													0	15.81	-
87. RIBBON, nylon, for Kitano Bundy Clock	piece													0	644.80	-
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	468.00	-
89. RING BINDER, (1/2"x44"), plastic	piece													0	4.37	-
90. RING BINDER, (3/4"x44"), plastic	piece													0	12.48	-
91. RING BINDER, (1" x 44"), plastic	piece													0	12.48	-
92. RING BINDER, (2" x 44"), plastic	piece													0	28.13	-
93. RUBBER BAND, 1.0mm min thickness, min. 350grams/box	box													0	132.68	-
94. RULER, plastic, 300mm	piece													0	3.64	-
95. RULER, plastic, 450mm	piece													0	36.40	-
96. SIGN PEN, black	piece													0	41.48	-
97. SIGN PEN, blue	piece													0	41.48	-
98. SIGN PEN, red	piece													0	41.48	-
99. STAMP PAD INK, violet, 50mL	bottle													0	27.04	-
100. STAMP PAD, felt pad, min 60mm x 100mm	piece													0	24.96	-
101. STAPLE WIRE, standard, #35	box													6	25.98	155.88
108. STENCIL PAPER, ordinary, universal	quire													0		-
109. STENCIL INK, # 217, 400ml.	tube													0		-
102. TAPE, adding machine, GSP bond	roll													0	10.66	-
103. TAPE, masking, 24mm, 50 meters length	roll	6												12	41.60	499.20
104. TAPE, masking, 48mm, 50 meters length	roll													0	83.82	-
105. TAPE, transparent, 24mm, 50 meters	roll													0	10.87	-
106. TAPE, transparent, 48mm, 50 meters	roll	6												12	20.38	244.56
107. TAPE, packaging, 48mm, 50 meters length	roll													0	19.24	-
116. TIME CARD, for Seiko Time Recorder,100s/bndl	bundle													0		-
108. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	97.76	-
109. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	87.36	-
110. TOILET TISSUE, 12 rolls/pack	pack	5												5	61.15	305.75
120. TRANSPARENCY FILM, A4, 100s/box	box													0		-
121. TRANSPARENCY FILM,colored,A4,100s/box	box													0		-
111. TWINE, plastic, one kilo per roll	roll													0	57.20	-
112. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0	166.40	-
COMMON OFFICE DEVICES																
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack													2	10.40	20.80
2. CUTTER, heavy duty	piece													0	27.04	-
3. PUNCHER, heavy duty	piece													0	114.40	-
4. SCISSORS, (6")	pair													0	18.72	-
5. SHARPENER, single cutterhead	piece													0	147.35	-
6. STAMPING DATER, self-inking stamp	piece													0	436.80	-
7. STAPLER, heavy duty, standard	piece													0	162.84	-
8. STAPLE REMOVER, twin jaws	piece													5	19.64	98.82
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece													0	40.23	-
10. WASTE BASKET, plastic	piece													0	20.99	-

COMMON JANITORIAL SUPPLIES													
1. BATHROOM SOAP, 70gms.	piece										0	14.56	-
2. BROOM, soft (tambo)	piece										0	119.60	-
3. BROOM, STICK (tingting)	piece										0	19.76	-
4. CLEANSER, powder, 350gms.	canister										0	17.32	-
5. DETERGENT POWDER, all purpose, 500gms.	pouch			5						5	10	171.60	1,716.00
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per	bar										0	23.92	-
7. DISINFECTANT SPRAY, 400 grams net content	can										0	239.20	-
8. DUST PAN, non-rigid plastic, with detachable handle	piece										0	26.00	-
9. FLOOR WAX, paste, natural, 2kgs.	can										0	306.80	-
10. FLOOR WAX, paste, red, 2kgs.	can										0	3,068.00	-
11. FLOOR WAX, liquid type, 3.75L	can		5						5		10	331.50	3,315.00
12. FURNITURE CLEANER, 300mL/can min	can										0	112.32	-
13. INSECTICIDE, 600mL (420g) /can	can										0	116.48	-
14. MOPHANDLE, screw type, wooden handle	piece	6					6				12	83.20	998.40
15. MOPHEAD, 100% rayon, 400g	piece	12					12				24	71.76	1,722.24
16. RAG, COTTON, (7") in diameter	kilo										0	43.68	-
17. SCOURING PAD, economy size	pack										0	131.96	-
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle										0	62.40	-
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene,	box										0	33.28	-
20. TRASHBAG, plastic, black, (XL)	roll										0	103.79	-
LEGAL SIZE PAPER													
1. PAPER, bond, Premium Grade	ream	2					3				5	119.22	596.10
2. PAPER, mimeo, Groundwood	ream	2					3				5	91.52	457.60
3. PAPER, mimeo, Whitewove	ream										0	120.02	-
4. PAPER, for PPC	ream	10					10				20	173.73	3,474.60
5. PAPER, multicopy, legal, for laser printing	ream	10					10				20	174.72	3,494.40
												8,022.70	
COMMON OFFICE EQUIPMENT													
1. AIRPOT, 4.0 liters, w/ dispenser	unit										0	1,144.00	-
2. AUTOMATIC VOLTAGE REGULATOR, 500watts	unit												-
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit										0	7,953.92	-
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit										0	9,399.52	-
4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit										0	13,497.12	-
5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit										0	12,155.52	-
6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit										0	1,892.80	-
7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit										0	925.60	-
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit										0	341.12	-
9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit										0	161.08	-

10. CHAIR, monobloc, without armrest, beige/white	unit	5												10	239.20	2,392.00
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit													0	19,552.00	-
12. ELECTRIC FAN, orbit type	unit	2												10	1,346.26	13,462.60
13. ELECTRIC FAN, with stand	unit	2												3	764.40	2,293.20
14. ELECTRIC FAN, wall type	unit													0	745.68	-
15. INDUSTRIAL FAN, 18" metal blade	unit													0	934.84	-
16. FACSIMILE TRANSCIEVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit													0	4,451.20	-
17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit													0	1,130.48	-
18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit													0	4,726.80	-
19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit	1												2	24,939.20	49,878.40
20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications	unit													0	8,838.96	-
21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit													0	6,238.96	-
22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit													0	28,672.80	-
23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit													0	35,859.20	-
24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual ribbons, cables and manual, Epson LX-300+	unit													0	7,124.00	-
25. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable software drivers and complete documentation, ML-2250	unit													0	4,139.20	-
26. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190	unit													0	30,992.00	-
27. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 2" thick, all metal construction	unit													0	10,398.96	-
28. RADIO CASSETTE RECORDER, with AM/ FM Radio	unit													0	1,653.60	-
29. TIME RECORDER, (for attendance), electronic, stylish/compact design, large display, 2-color ribbon, with dot matrix printer,	unit													0	6,188.00	-

Ballpen Black	Boxes		2							2			4	50.00	200.00
Ballpen Red	Boxes		2							2			4	50.00	200.00
Fax Film	Rolls		2							2			4	750.00	3000.00
Board Eraser	Pieces		10							10			20	25.00	500.00
Streamer	Pieces				2	2	2			2	2		10	250.00	2500.00
Glue Gun	Pieces		4										4	75.00	300.00
Glue Stick	Pieces		10										10	10.00	100.00
Map Globe Big	Piece		1										1	1500.00	1500.00
Albatross	Pieces		5							5			10	25.00	250.00
Soft Broom (Baguio)	Pices		10			5				5			20	50.00	1000.00
Gasoline	Its.	25	25	25	25		25	25	25	25			200	62.00	12400.00
Shellane	Tanks		2							2			8	950	7600.00
Paint White	Gal.		2							2			4	400	1600.00
Cartolina	Pieces		30										30	4.50	135.00
Typewriter Ribbon	Rolls		4							4			8	25.00	250.00
Linen Paper	Doz.		10							10			20	45.00	900.00
Glass Cleaner	Bottles		1							1			2	250.00	500.00
Muriatic Acid	Gals		4							4			8	150.00	1200.00
Paper Paste	Pieces		5							5			10	5.00	50.00
Thumb Tacks	Boxes		10										10	25.00	250.00
Pentel Pen Ink	Bottles		5							5			10	85.00	850.00
White Board Marker Ink	Bottles		5							5			10	75.00	750.00
Carbon Paper	Box		5							5			10	72.80	728.00
Class Record	Pieces									35			30	35.00	1050.00
Alcohol big	Bottles		5							5			10	75.00	750.00
Singer Oil	Bottles		5							5			10	40.00	400.00
Faucet	Pieces									5			10	55.00	550.00
Door Knob	Pieces		5							5			10	550.00	5500.00
Hinges	Pieces		5							5			10	45.00	450.00
Plywood 1/4 Inch.	Pieces		10							10			20	350.00	7000.00
Microphone	Pieces		2							2			4	800.00	3200.00
Laptop	Unit		1										1	20000.00	20000.00
Computer	Unit									1			1	2500.00	25000.00
Laptop Note pad	Unit									1			1	14000.00	14000.00
Audio and visual presentation and composing equipment															
6													0		-
7													0		-
8													0		-
9													0		-
10													0		-
Photographic or filming or video equipment															
1													0		-
2													0		-
3													0		-
4													0		-
5													0		-

6															0		-	
7															0		-	
8															0		-	
9															0		-	
10															0		-	
Cleaning Equipment and Supplies																		
1															0		-	
2															0		-	
3															0		-	
4															0		-	
5															0		-	
6															0		-	
7															0		-	
8															0		-	
9															0		-	
10															0		-	
Paper Materials and Products																		
1															0		-	
2															0		-	
3															0		-	
4															0		-	
5															0		-	
6															0		-	
7															0		-	
8															0		-	
9															0		-	
10															0		-	
Lighting and fixtures and accessories																		
Bulb 25 Watch	Pieces														10	10	35.00	350.00
Fuse	Pieces														10	10	30.00	300.00
Switch	Pieces														x	10	35.00	350.00
Electrical Tape	Rolls	10														10	35.00	350.00
5																		
6															0		-	
7															0		-	
8															0		-	
9															0		-	
10															0		-	
Electrical equipment and components and supplies																		
1															0		-	
2															0		-	
3															0		-	
4															0		-	
5															0		-	
6															0		-	
7															0		-	
8															0		-	

9															0		-
10															0		-
Computer Supplies																	
Computer Ribbon Epson LX-300+II	Rolls		15							15					30	35.00	1,050.00
Optical Mouse ps/2	Pieces		5							5					10	198.00	1,980.00
Computer Cartridge Epson LX-300+II	Pieces		5							5					10	190.00	1,900.00
Computer Equipment and Accessories																	
Computer Pentium	Unit			2									3		5	25000.00	125000.00
Router	Piece												1		1	3500.00	3500.00
Printer Ribbon	Rolls	5		15									15		35	35.00	1225.00
Computer Hard Disc	Pieces			4									4		8	2500.00	20,000.00
Computer Memory card	Pices			3											3	1,500.00	4500.00
6																	
*Other Categories																	
Building Repair and Maintenance																	
Red Oxide	gal												2		2	350.00	700.00
Revit	Boxes			4											4	150.00	600.00
Welding Rod	Kls.			8											8	80.00	800.00
Sand and Gravel	Trucks	2								2					4	1050.00	4200.00
Garden Soil (Sandy Loam)	Trucks	2								2					4	1200.00	4800.00
White Board	Mts.	5								5					10	300.00	3000.00
Vehicle for School Use	Unit			1											1	169000.00	169000.00
Technology and Home Economics Supplies Equip. and Materials																	
Caldero Big	Piece									1					1	3000.00	3000.00
Casserole	Pcs.	1			1										2	1500.00	3000.00
Wok Kawa	Piece									1					1	1000.00	1000.00
Frying Fan	Pieces	1			1										2	500.00	1000.00
Bread Knife	Pieces	2			2										4	75.00	300.00
Kitchen Knife	Poieces	2								2					4	75.00	300.00
Measuring Cups	Pieces									4					2	25.00	50.00
Measuring Spoons	Pieces									2					2	25.00	50.00
Mixing Bowl	Pieces									2					2	100.00	200.00
Medium Steamer	Pieces									2					2	1000.00	2000.00
Chopping Board	Pieces									2					2	300.00	600.00
Kitchen Scissors	Pieces									2					2	150.00	300.00
Can Opener	Pieces									2					2	175.00	350.00
Heater Sterilzer	Pieces									2					2	500.00	1000.00
Flour Sifter	Pieces	2													2	50.00	100.00
Celluloid	Rol									1					2	850.00	850.00
Spoons	Dozen	2													2	120.00	600.00
Fork	Dozen	5													5	120.00	600.00
Serving Tray	Pieces		5												5	250.00	1500.00
Thread	Spools		6												6	100.00	1000.00
Needle	Pads		2												2	50.00	100.00
Sewing Machine	Unit		4												4	7000.00	28000.00

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION 90293
APPROVED BUDGET:904812.67.....

**Other categories that are not indicated herein*

***Prices are FOB Manila/Applicable for items under A.*

****Grand total for items under A and B*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our

Prepared by:

Certified Funds Available:

Approved:

LOVELINE T. TABIGUE
Head TEC

REMEDIOS MARABE
Accountant

DANILO E. ABAYON
President

Date Prepared:

