

**ANNUAL PROCUREMENT PLAN FOR 2013
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last on their purchase of the item/s.
4. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office or email at app@procurementservice.org
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/Bureau/Office: CONSOLIDATED
 Region: VI
 Address: AKLAN STATE UNIVERSITY
 Source of Fund: **GAA**

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Item & Specifications	Unit of Measur	Quantity Requirement												PS Price Catalogue as of	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
COMMON ELECTRICAL SUPPLIES																	
1. BALLAST, 18 watts	piece														0	67.27	-
2. BALLAST, 1 x 40 watts	piece														0		-
2. BALLAST, 36 watts	piece														0	72.54	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	15			12			15				12			54	36.40	1,965.60
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	6			6			6				6			24	14.56	349.44
5. BATTERY, size D, alkaline, 2 pcs./packet	packet														0	68.12	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set														0	280.54	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set														0	368.94	-
8. FLUORESCENT LAMP, tubular, 18 watts	piece														0	32.14	-
9. FLUORESCENT LAMP, tubular, 36 watts	piece				4							4			8	33.85	270.80
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece														0	103.79	-
11. FUSE, 30 amperes	piece														0	10.35	-
12. FUSE, 60 amperes	piece	10						5							15	25.48	382.20
13. STARTER, 4-40 watts	piece														0	3.73	-
14. TAPE, electrical	roll	10						5							15	18.20	273.00

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COMMON COMPUTER SUPPLIES/CONSUMABLES																	
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2",	box														0	520.00	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8",	box														0	818.48	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2",	box														0	581.67	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8",	box														0	951.08	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500	box		1						1						2	480.48	960.96
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8",	box		1						1						2	480.48	960.96
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250	box														0	338.00	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8",	box														0	722.80	-
9. COMPACT DISK CASE, 50 CDs capacity	piece	2													2	50.84	101.68
10. COMPACT DISK DRIVE CLEANER	piece	2	1						1						4	64.22	256.88
11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x	piece	25													25	8.79	219.75
12. COMPACT DISK REWRITABLE, 700MB min. capacity,	piece	30		12				12			12			12	78	16.62	1,296.36
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	15		12				12			12			12	63	11.70	737.10
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece														0	19.96	-
15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece			2				2							4	292.08	1,168.32
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece			4					2						6	468.00	2,808.00
17. INK CARTRIDGE, HP 51645A (HP 45)	cart														0	1,216.86	-
18. INK CARTRIDGE, HP C6615DA (HP 15)	cart														0	1,149.54	-
19. INK CARTRIDGE, HP C1823DA (HP 23)	cart														0	1,489.20	-
20. INK CARTRIDGE, HP C6625A (HP 17)	cart														0	1,250.52	-
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart														0	1,352.52	-
22. INK CARTRIDGE, HP C6614D (HP 20)	cart														0	1,344.36	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart														0	1,402.50	-
24. INK CARTRIDGE, HP C8727AA (HP 27)	cart														0	743.58	-
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart	2			2				2				2		8	873.12	6,984.96
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart														0	810.90	-
27. INK CARTRIDGE, HP C6657AA (HP 57)	cart														0	1,352.52	-
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart														0	615.06	-
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart	4			4				4				4		16	708.90	11,342.40
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart														0	820.08	-
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart														0	984.30	-
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart														0	787.44	-
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart														0	588.54	-
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart														0	256.02	-
35. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart														0	329.46	-
36. INK CARTRIDGE, Epson TO17	cart														0		-
37. INK CARTRIDGE, Epson TO18	cart														0		-

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38. INK CARTRIDGE, Lexmark # 27, colored	cart													0	1,173.00	-
39. INK CARTRIDGE, Lexmark # 17, black	cart													0	984.30	-
40. INK CARTRIDGE, Epson TO38	cart													0	482.46	-
41. INK CARTRIDGE, Epson TO39	cart													0	755.82	-
42. MOUSE, optical, USB conection type	piece	3			2	1	3		3			2		14	197.60	2,766.40
43. TONER CARTRIDGE,HP C3906A	cart													0	3,063.06	-
44. TONER CARTRIDGE,HP C3903A	cart													0	3,588.00	-
45. TONER CARTRIDGE,HP C4092A	cart													0	2,657.10	-
46. TONER CARTRIDGE,HP C4096A	cart													0	4,112.64	-
47. TONER CARTRIDGE,HP C7115A	cart													0	2,523.48	-
48. TONER CARTRIDGE,HP 92298A	cart													0	4,498.20	-
49. TONER CARTRIDGE,HP C4127X	cart													0	5,451.90	-
50. TONER CARTRIDGE, HP Q2613X	cart													0	4,026.96	-
51. TONER CARTRIDGE,HP Q2612A	cart	1												1	2,866.20	2,866.20
52. TONER CARTRIDGE,HP Q5942A	cart													0	6,105.72	-
53. TONER CARTRIDGE, HP Q6511A	cart													0	5,077.56	-
54. TONER CARTRIDGE, HP C9720A	cart													0	6,436.20	-
55. TONER CARTRIDGE, HP C9721A	cart													0	8,710.80	-
56. TONER CARTRIDGE, HP C9722A	cart													0	8,710.80	-
57. TONER CARTRIDGE, HP C9723A	cart													0	8,881.60	-
58. TONER CARTRIDGE, HP Q1338A	cart													0	6,489.60	-
59. TONER CARTRIDGE, HP Q2610A	cart													0	4,882.18	-
60. TONER CARTRIDGE, HP Q3960A	cart													0	3,468.00	-
61. TONER CARTRIDGE, HP Q3961A	cart													0	4,187.10	-
62. TONER CARTRIDGE, HP Q3962A	cart													0	4,187.10	-
63. TONER CARTRIDGE, HP Q3963A	cart													0	4,187.10	-
64. TONER CARTRIDGE, HP Q5949A	cart													0	2,928.42	-
65. TONER CARTRIDGE, HP Q7553A	cart													0	3,301.74	-
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,621.62	-
67. TONER CARTRIDGE, Lexmark 1382920	cart													0	14,198.40	-
68. TONER CARTRIDGE, Brother TN3060	cart													0	4,559.40	-
69. TONER CARTRIDGE, for Kyocera Mita KM-	cart													0	3,843.84	-
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart													0	2,843.56	-
71. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,029.00	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	2,958.00	-
73. TONER CARTRIDGE, Kyocera TK-120	cart													0	5,254.02	-
74. RIBBON, Epson RN 8755	cart													0	84.76	-
75. RIBBON, Epson RN 8750	cart													0	76.75	-

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76. RIBBON, Epson RN 7754	cart													0	127.50	-
77. RIBBON, Epson RN SO 15083/SO 15086	cart													0	724.88	-
78. RIBBON, Epson RN SO 15327	cart													0	328.44	-
															sub total	35,711.01
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll													0	603.20	-
2. AIR FRESHENER, 280mL/can	can	6			4			6			4			20	92.56	1,851.20
3. ALCOHOL, 70%, ethyl	bottle	20	3	2	16	3	2	20	2	3	16	3	2	92	37.70	3,468.40
4. AUDIO CASSETTE TAPE, 90min. recording time	piece													0	16.12	-
5. TAPE, blank, for micro-cassette recorder, 60 mins.	pack	12						12						24	91.50	2,196.00
6. CARBON FILM, polyethylene, 210mm x 297mm(A-4),	box													0	349.44	-
7. CARBON FILM, polyethylene, 216mm x 330mm,	box	2			2						2			6	364.00	2,184.00
8. CARTOLINA, assorted color, 20s/pack	pack	5						5						10	72.80	728.00
9 Cartolina white 20 s-/pack	pack	4												4	57.20	228.80
10. CHALK, white, dustless, 100 pcs/box	box													0	34.81	-
11. CLIP, bulldog (3")	piece				12									12	8.42	101.04
12. CLIP, backfold, 25mm, 12s/box	box	4									2			6	15.60	93.60
13. CLIP, backfold, 50mm, 12s/box	box	4									2			6	43.68	262.08
14 CLIP, backfold, 19mm, 12s/box	box	4									2			6	7.54	45.24
15. CLIP, backfold, 32mm, 12s/box	box	4									2			6	17.42	104.52
16. COLUMNAR PAD, 4 cols, 50 gsm min.	pad													0	21.84	-
17. COLUMNAR PAD, 14 cols, 50 gsm min.	pad													0	45.76	-
18. COLUMNAR PAD, 16 cols, 50 gsm min.	pad													0	45.76	-
19. COLUMNAR PAD, 18 cols, 50 gsm min.	pad													0	67.60	-
20. COLUMNAR NOTEBOOK, 12 cols	piece	2				2								4	19.64	78.56
21. CORRECTION FLUID, water based, min 15mL.	bottle	6			6			6			6			24	9.82	235.68
22. DATA FILE BOX, (5"x9"x15-3/4")	box	14												14	64.47	902.58
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece	15			12									27	67.07	1,810.89
26. DRAWING INK, black, 30ml.	bottle													0		-
24. ENVELOPE, documentary (10"x15"), 500s/box	box	2		1										3	560.56	1,681.68
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box	1												1	675.86	675.86
26. ENVELOPE, mailing white, 500s/box	box	2		1										3	159.78	479.34
27. ENVELOPE, mailing white with window, 500s	box			1										1	207.58	207.58
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box													0	119.60	-
29. ENVELOPE, expanding, plastic, legal size	piece	80						12						92	39.81	3,662.52

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30. ENVELOPE, documentary, A4, 500s/box	box	1												1	526.24	526.24
31. ERASER, blackboard/whiteboard	piece	2												2	11.44	22.88
32. ERASER, rubber	piece				6							6		12	4.68	56.16
33. FILE ORGANIZER, expanding, legal, plastic, assorted	piece							6						6	83.20	499.20
34. FOLDER, pressboard, plain, legal, 100s/box	pack													0	851.64	-
35. FOLDER, tagboard, legal size, 100s/box	pack	2			2		1				2			7	413.92	2,897.44
36. FOLDER, tagboard, A4 size, 100s/box	pack	2			1		1				1			5	253.76	1,268.80
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack													0	301.60	-
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle													0	312.00	-
39. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack													0	247.52	-
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack													0	228.80	-
41. GLUE, all purpose, 300 grams min.	jar	4			2		1				2			9	37.43	336.87
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece	5												5	32.97	164.85
43. INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack	2												2	44.45	88.90
44. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack							1						1	99.84	99.84
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box													0	41.50	-
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box							1						1	56.68	56.68
47. INDEX TAB, self-adhesive, 5 sets/box	box	3			3					3			3	12	67.60	811.20
48. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube													0	11.44	-
49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle													0	493.54	-
50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with	piece													0	44.61	-
51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with	piece	5												5	49.56	247.80
52. MAP PIN, round head, 100s/box	box	2			2						2			6	36.40	218.40
53. MARKER, fluorescent, 3 colors/set	set	5	1		2		1				3			12	41.60	499.20
54. MARKING PEN, whiteboard, black	piece	12			2			10			2			26	15.08	392.08
55. MARKING PEN, whiteboard, blue	piece	2			2						2			6	15.08	90.48
56. MARKING PEN, whiteboard, red	piece						2							2	15.08	30.16
57. MARKER, permanent, black	piece	16	1	2	3	1	1	11	3	1	4	1	1	45	13.50	607.50
58. MARKER, permanent, blue	piece	4			2						2			8	13.50	108.00
59. MARKER, permanent, red	piece													0	13.50	-
60. MARKING PEN, for transparency	set													0	84.24	-
61. NOTE BOOK, stenographer's, 40 leaves	piece	10												10	7.49	74.90
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad	2			2						2			6	36.40	218.40
63. NOTE PAD, (3"x4"), 100 sheets/pad	pad	2			2						2			6	52.00	312.00
64. NOTE PAD, (2"x2"), 400 sheets/pad	pad													0	112.32	-

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69. NOTE PAD, (2"x3"), 100 sheets/pad	pad													0	31.20	-
66. OIL, for general purpose, 120 mL	bottle		3									2		5	30.99	154.95
67. PAPER, bond, Premium Grade,210mm x 297mm (A4),	ream			12										12	104.80	1,257.60
68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4),	ream													0	56.06	-
70. PAPER, mimeo,WhiteWove, 210mm x 297mm (A4)	ream	11	1	1	11	1	1	1	1	1	11	1	1	42	145.60	6,115.20
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4)	ream	8			8						8			24	144.35	3,464.40
72. PAPER, for Plain Paper Copier, 254mm 356mm(B4),	ream			12										12	194.66	2,335.92
73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad	4		2	4		2	6			4		2	24	20.57	493.68
74. PAPER, thermal,210mmx30M, 1/2" core	roll													0	36.40	-
75. PAPER, thermal, 216mmx30M, 1/2" core	roll	10			8			10				8		36	37.44	1,347.84
76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm	ream	5	5	5	5	5	5	5	5	5	5	5	5	60	139.32	8,359.20
80. TRACING PAPER, in rolls, 43" x 20" yards	roll													0		-
77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream	2						2						4	161.20	644.80
78.PAPER FASTENER, for paper, metal, 50 sets/box	box	20			2			14			4			40	82.04	3,281.60
79.. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box	15			2		2	2			4			25	15.60	390.00
80. PAPER CLIP, gem type, 32mm, 100s/box	box	17	2	2	9	2	2	4	5	2	4	2	5	56	8.84	495.04
81. PENCIL, lead, w/eraser, one(1) dozen per box	box	24						10						34	24.89	846.26
82. PENCIL, mechanical, for 0.5mm lead	piece													0	18.20	-
83. PUSH PIN, flat head type, assorted colors, 100s/box	box	6			4			4			4			18	30.00	540.00
84. RECORD BOOK, 300 pages, smyth sewn	book	28			18						18			64	50.44	3,228.16
85. RECORD BOOK, 500 pages, smyth sewn	book	14			6							12		32	88.40	2,828.80
86. RIBBON, nylon, manual typewriter	spool	2			2						2			6	15.81	94.86
87. RIBBON, nylon, for Kitano Bundy Clock	piece													0	644.80	-
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	468.00	-
89. RING BINDER, (1/2"x44"), plastic	piece	24			6	5		10			6	5		56	4.37	244.72
90. RING BINDER, (3/4"x44"), plastic	piece	19			6	5		10	5		6	5		56	12.48	698.88
91. RING BINDER, (1" x 44"), plastic	piece	22			7	5		12	10		8			64	12.48	798.72
92. RING BINDER, (2" x 44"), plastic	piece	5				5		5	10					25	28.13	703.25
93. RUBBER BAND, 1.0mm min thickness, min.	box	2	2									2		6	132.68	796.08
94. RULER, plastic, 300mm	piece	7						2						9	3.64	32.76
95. RULER, plastic, 450mm	piece	2						2						4	36.40	145.60
96. SIGN PEN, black	piece	26	28	4	26	4	4	25	8	4	45	4	4	182	41.48	7,549.36
97. SIGN PEN, blue	piece	3	24		3			3			27			60	41.48	2,488.80
98. SIGN PEN, red	piece	12			12			12	5	5	12	5	5	68	41.48	2,820.64
99. STAMP PAD INK, violet, 50mL	bottle	3			2			2			2			9	27.04	243.36

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100. STAMP PAD, felt pad, min 60mm x 100mm	piece	3												3	24.96	74.88
101. STAPLE WIRE, standard, #35	box	8	2	2	7	2	2	7	2	2	6	2	3	45	25.98	1,169.10
108. STENCIL PAPER, ordinary, universal	quire													0	540.00	-
109. STENCIL INK, # 217, 400ml.	tube								2					2		-
102. TAPE, adding machine, GSP bond	roll			6						6				12	10.66	127.92
103. TAPE, masking, 24mm, 50 meters length	roll	11			4		1	5			4			25	41.60	1,040.00
104. TAPE, masking, 48mm, 50 meters length	roll	5			2				2		2	1		12	83.82	1,005.84
105. TAPE, transparent, 24mm, 50 meters	roll	4	2	1	4	4	1	4	2	1	2	3		28	41.60	1,164.80
106. TAPE, transparent, 48mm, 50 meters	roll	4			4	2		2				2		14	20.38	285.32
107. TAPE, packaging, 48mm, 50 meters length	roll	2	2	1	6	2	1	2	2	1	6	2	1	28	19.24	538.72
108. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	97.76	-
109. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	87.36	-
110. TOILET TISSUE, 12 rolls/pack	pack	3	3	1	2	2	1	2	2	1	2	2	1	22	57.20	1,258.40
120. TRANSPARENCY FILM, A4, 100s/box	box													0		-
121. TRANSPARENCY FILM,colored,A4,100s/box	box													0		-
111. TWINE, plastic, one kilo per roll	roll													0		-
112. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0		-
															Sub-Total	89,691.01
COMMON OFFICE DEVICES																
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack			1	1						1			3	10.40	31.20
2. CUTTER, heavy duty	piece			1	3						3			7	27.04	189.28
3. PUNCHER, heavy duty	piece	3		2	1			1		1	2			10	114.40	1,144.00
4. SCISSORS, (6")	pair	3			2	1		2			2			10	18.72	187.20
5. SHARPENER, single cutterhead	piece		3	1										4	147.35	589.40
6. STAMPING DATER, self-inking stamp	piece	3						1						4	436.80	1,747.20
7. STAPLER, heavy duty, standard	piece	3		3					4					10	162.84	1,628.40
8. STAPLE REMOVER, twin jaws	piece	10					4					2		16	19.64	314.24
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece	1												1	40.23	40.23
10. WASTE BASKET, plastic	piece			4										4	20.99	83.96
11 STAPLER HEAVY DUTY , FOR BINDING				1										1	500.00	500.00
12 Data file tray,plastic (4 layer)	piece	2												2	200.00	400.00
															sub total	6,855.11
COMMON JANITORIAL SUPPLIES																
1. BATHROOM SOAP, 70gms.	piece	7	1	1	7	1	1	7	3	1	5	3	1	38	14.56	553.28
2. BROOM, soft (tambo)	piece	7		1				6						14	119.60	1,674.40

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
3. BROOM, STICK (tingting)	piece	12						12						24	19.76	474.24
4. CLEANSER, powder, 350gms.	canister	13	1	1	13	1	1	13		1	13			57	17.32	987.24
5. DETERGENT POWDER, all purpose, 500gms.	pouch	12		12				12				12		48	17.16	823.68
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs	bar													0	23.92	-
7. DISINFECTANT SPRAY, 400 grams net content	can	2									2			4	239.20	956.80
8. DUST PAN, non-rigid plastic, with detachable handle	piece	2		4							4			10	26.00	260.00
9. FLOOR WAX, paste, natural, 2kgs.	can													0	306.80	-
10. FLOOR WAX, paste, red, 2kgs.	can													0	306.80	-
11. FLOOR WAX, liquid type, 3.75L	can													0	331.50	-
12. FURNITURE CLEANER, 300mL/can min	can	3						2	1					6	112.32	673.92
13. INSECTICIDE, 600mL (420g) /can	can			2						2				4	116.48	465.92
14. MOPHANDLE, screw type, wooden handle	piece	3										2		5	83.20	416.00
15. MOPHEAD, 100% rayon, 400g	piece	2						2						4	71.76	287.04
16. RAG, COTTON, (7") in diameter	kilo													0	43.68	-
17. SCOURING PAD, economy size	pack	1			1			1			1			4	131.96	527.84
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle	17			13			13			13			56	62.40	3,494.40
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene,	box	9			13	2		7			12			43	33.28	1,431.04
20. TRASHBAG, plastic, black, (XL)	roll	4		6		4						6		20	103.79	2,075.80
21 Grasscutter blade	pc	1						1						2	100.00	200.00
22 Nylon cord for grasscutter	kl	1		1		1		1				1		5	1,000.00	5,000.00
23 Door Mat	pc	3														
															Sub-Total	20,301.60
LEGAL SIZE PAPER																
1. PAPER, bond, Premium Grade	ream	12			12			12			12			48	119.22	5,722.56
2. PAPER, mimeo, Groundwood	ream													0	91.52	-
3. PAPER, mimeo, Whitewove	ream	13		1	12			12			12			50	120.02	6,001.00
4. PAPER, for PPC	ream	12			12			12			12			48	173.33	8,319.84
5. PAPER, multicopy, legal, for laser printing	ream													0	174.72	-
COMMON OFFICE EQUIPMENT																
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,144.00	-
2. AUTOMATIC VOLTAGE REGULATOR, 500watts	unit				2									2	1,600.00	3,200.00
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit				2									2	7,953.92	15,907.84
4. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit													0		-
														0	9,399.52	-
														0		-

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
5. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit													0	13,497.12	-
6. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit													0	12,155.52	-
7. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit													0	1,892.80	-
8. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit													0	925.60	-
9. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit				1									1	341.12	341.12
10. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit			2										2	161.08	322.16
11. CHAIR, monobloc, without armrest,beige/white	unit													0	239.20	-
12. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit													0	19,552.00	-
13. ELECTRIC FAN, orbit type	unit													0	1,346.26	-
14. ELECTRIC FAN, with stand	unit													0	764.40	-
15. ELECTRIC FAN, wall type	unit													0	745.68	-
16. INDUSTRIAL FAN, 18" metal blade	unit													0	934.84	-
17. FACSIMILE TRANSCIEVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit													0	4,451.20	-
18. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit				2									2	1,130.48	2,260.96
19. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit													0	4,726.80	-
20. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA	unit													0	24,939.20	-

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
(compressed) resolution																	
21. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications	unit														0	8,838.96	-
22. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit														0	6,238.96	-
23. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit														0	28,672.80	-
24. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit														0	35,859.20	-
25. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual	unit														0	7,124.00	-
ribbons, cables and manual, Epson LX-300+															0		
26. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable software drivers and complete documentation, ML-	unit														0	4,139.20	-
27. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190	unit														0	30,992.00	-
28. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 2" thick, all metal construction	unit			1											1	10,398.96	10,398.96
29. RADIO CASSETTE RECORDER, with AM/ FM Radio	unit														0	1,653.60	-
30. TIME RECORDER, (for attendance), electronic, stylish/compact design, large display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit	2		1					1						4	6,188.00	24,752.00
31. TYPEWRITER, manual, 15" carriage, pica/ elite typecase, 46 keys, Philippine keyboard	unit																

Item & Specifications	Unit of Measur	Quantity Requirement												PS Price Catalogue as of	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
metal casing, Olympia SG3N																
32. TYPEWRITER, manual, 18" carriage, pica/ elite typewriter, 46 keys, Philippine keyboard metal casing, Olympia SG3N	unit															
33. TYPEWRITER, manual, 24" carriage, pica/ elite typewriter, 46 keys, Philippine keyboard metal casing, Olympia SG3N	unit															
34. UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology,with sealed maintenance free batteries, 520VA-600VA	unit	2			1			1						4	2,038.40	8,153.60
35. aircon	unit	1												1	9,900.00	9,900.00
HANDBOOKS ON PROCUREMENT																
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated kromcote cover, newsprint inside pages, perfect binding																
a. Procurement of Goods & Services, 110-115 pages	piece													0	32.24	-
b. Procurement of Civil Works, 139-149 pages	piece													0	37.65	-
c. Procurement of Consulting Services, 139-149 pages	piece													0	22.36	-
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece													0	88.40	-
HANDBOOK ON PHILIPPINE GOVERNMENT	piece													0	32.40	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9",	piece													0	13.52	-
HANDBOOK ON GENERIC PROCUREMENT	set													0	130.00	-
MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows:																
Volume I (103 pages) - white color																
Volume II (138 pages) - light blue color																
Volume III (124 pages) - light yellow color																
Volume IV (118 pages) - light green color																
OTHER CONSUMABLES																
1. INK CARTRIDGE, HP C4902AA(HP13), black, 28 ml	cart													0	981.24	-
2. INK CARTRIDGE, HP C4815A(HP 13), cyan	cart													0	981.24	-
3. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml	cart													0	981.24	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
4. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml	cart														0	981.24	-
5. INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml	cart														0	1,332.12	-
6. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml	cart														0	1,332.12	-
7. INK CARTRIDGE, HP C483A(HP 11) , yellow 28 ml	cart														0	1,332.12	-
8. INK CARTRIDGE, HP C4906AA (HP940), black	cart														0	973.08	-
9. INK CARTRIDGE, HP C4906AA(HP 940XL), black	cart														0	1,346.40	-
10. INK CARTRIDGE, HPC4907AA(HP 940XL), cyan	cart														0	973.08	-
11. INK CARTRIDGE, HP C4908AA(HP 940XL), magenta	cart														0	973.08	-
12. INK CARTRIDGE, HP C4909AA(HP 940XL), yellow	cart														0	973.08	-
13. INK CARTRIDGE, HP C4936A(HP 18), black	cart														0	809.88	-
14. INK CARTRIDGE, HP C4937A(HP 18) , cyan	cart														0	606.90	-
15. INK CARTRIDGE, HP C4938A(HP 18) , magenta	cart														0	606.90	-
16. INK CARTRIDGE, HP C4939A (HP18) , yellow	cart														0	606.90	-
17. INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml	cart														0	737.46	-
18. INK CARTRIDGE, HP C8767WA(HP96), black , 21 ml	cart														0	1,230.12	-
19. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml	cart														0	393.72	-
20. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml	cart														0	393.72	-
21. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml	cart														0	393.72	-
22. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5	cart														0	393.72	-
23. INK CARTRIDGE, HP C8775WA(HP 02), light magenta ,	cart														0	393.72	-
24. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml	cart														0	1,365.78	-
25. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml	cart														0	682.38	-
26. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml	cart														0	973.08	-
27. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml	cart														0	973.08	-
28. INK CARTRIDGE, HP C9393A(HP 88XL), yellow 17 ml	cart														0	973.08	-
29. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml	cart														0	1,363.74	-
30. INK CARTRIDGE, HP CB316WA(HP 564), black	cart														0	467.12	-
31. INK CARTRIDGE, HP CB317WA(HP 564), photo	cart														0	390.66	-
32. INK CARTRIDGE, HP CB318WA(HP 564), cyan	cart														0	390.66	-
33. INK CARTRIDGE, HP CB319WA(HP 564), magenta	cart														0	390.66	-
34. INK CARTRIDGE, HP CB320WA (HP 564), yellow	cart														0	390.66	-
35. INK CARTRIDGE, HP CB335WA(HP74), black , 4.5 ml	cart														0	628.32	-
36. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml	cart														0	1,232.16	-
37. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml	cart														0	722.16	-

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38. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12	cart													0	1,365.78	-
39. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml	cart													0	588.54	-
40. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml	cart	2		2	2		2		2		2			12	1,177.08	14,124.96
41. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml	cart													0	706.86	-
42. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11	cart													0	1,374.96	-
43. INK CARTRIDGE, HP CC653AA (HP 901), black officejet ,	cart													0	589.86	-
44. INK CARTRIDGE, HP CC656AA(HP 901), tricolor	cart													0	903.72	-
45. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml	cart													0	984.30	-
46. INK CARTRIDGE, HP CD887AA (HP703), black deskjet	cart													0	332.32	-
47. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet	cart													0	322.32	-
48. INK CARTRIDGE, HP CD971AA (HP 920), black	cart													0	747.66	-
49. INK CARTRIDGE, HP CD972AA (HP920XL), cyan	cart													0	561.00	-
50. INK CARTRIDGE, HP CD973AA (HP920XL), magenta	cart													0	561.00	-
51. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow	cart													0	561.00	-
52. INK CARTRIDGE, HP CD975AA (HP920XL), black	cart													0	1,122.00	-
53. INK CARTRIDGE, HP CN692AA(HP 704), black	cart													0	332.32	-
54. INK CARTRIDGE, HP CN693AA (HP704), tricolor	cart													0	332.32	-
55. INK CARTRIDGE, Brother LC67HYBK, black	cart													0	1,550.40	-
56. INK CARTRIDGE, Brother LC67HYC, cyan	cart													0	938.40	-
57. INK CARTRIDGE, Brother LC67HYM, magenta	cart													0	938.40	-
58. INK CARTRIDGE, Brother LC67HYY, yellow	cart													0	938.40	-
59. INK CARTRIDGE, Brother LC 39BK, black	cart													0	681.36	-
60. INK CARTRIDGE, Brother LC 39Y, yellow	cart													0	453.90	-
61. INK CARTRIDGE, Brother LC 39C, cyan	cart													0	453.90	-
62. INK CARTRIDGE, Brother LC 39M, magenta	cart													0	453.90	-
63. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart													0	984.30	-
66. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart													0	1,221.96	-
67. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart													0	2,075.70	-
68. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart													0	1,662.60	-
69. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart													0	2,009.40	-
70. INK CARTRIDGE, Epson C13T028091, black, for printer	cart													0	1,138.32	-
71. INK CARTRIDGE, Epson C13T029091, color, for printer	cart													0	1,039.38	-
72. INK CARTRIDGE, Epson C13T032190, black, for printer	cart													0	1,228.08	-
73. INK CARTRIDGE, Epson C13T032290, Cyan, for printer	cart													0	586.50	-
74. INK CARTRIDGE, Epson C13T032390, Magenta, for	cart													0	586.50	-

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75. INK CARTRIDGE, Epson C13T032490, Yellow, for	cart														0	586.50	-
76. INK CARTRIDGE, Epson C13T038190, black, for printer	cart														0	482.46	-
77. INK CARTRIDGE, Epson C13T038191, black, for printer	cart														0	850.68	-
78. INK CARTRIDGE, Epson C13T039090, color, for printer	cart														0	755.82	-
79. INK CARTRIDGE, Epson C13T042290, Cyan, for printer	cart														0	534.48	-
80. INK CARTRIDGE, Epson C13T042390, Magenta, for	cart														0	534.48	-
81. INK CARTRIDGE, Epson C13T042490, Yellow, for printer	cart														0	534.48	-
82. INK CARTRIDGE, Epson C13T046190, black, for printer	cart														0	614.04	-
83. INK CARTRIDGE, Epson C13T047290, Cyan, for printer	cart														0	378.42	-
84. INK CARTRIDGE, Epson C13T047390, Magenta, for	cart														0	378.42	-
85. INK CARTRIDGE, Epson C13T047490, Yellow, for	cart														0	378.42	-
86. INK CARTRIDGE, Epson C13T062190, black, High Cap,	cart														0	628.32	-
87. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for	cart														0	482.46	-
88. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for	cart														0	387.60	-
89. INK CARTRIDGE, Epson C13T063390, Magenta, Std	cart														0	387.60	-
90. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap,	cart														0	387.60	-
91. INK CARTRIDGE, Epson C13T075190, Black, for printer	cart														0	288.66	-
92. INK CARTRIDGE, Epson C13T075290, Cyan, for printer	cart														0	288.66	-
93. INK CARTRIDGE, Epson C13T075390, Magenta, for	cart														0	288.66	-
94. INK CARTRIDGE, Epson C13T075490, Yellow, for	cart														0	288.66	-
95. INK CARTRIDGE, Epson C13T103190, Black, for printer	cart														0	849.66	-
96. INK CARTRIDGE, Epson C13T103290, Cyan, for printer	cart														0	566.10	-
97. INK CARTRIDGE, Epson C13T103390, Magenta, for	cart														0	566.10	-
98. INK CARTRIDGE, Epson C13T103490, Yellow, for printer	cart														0	566.10	-
99. INK CARTRIDGE, Epson C13T104190, black, for printer	cart														0	566.10	-
100. INK CARTRIDGE, Epson C13T104193, Black, for printer	cart														0	943.50	-
101. INK CARTRIDGE, Epson C13T105190, Black, for printer	cart														0	424.32	-
102. INK CARTRIDGE, Epson C13T105290, Cyan, for printer	cart														0	424.32	-
103. INK CARTRIDGE, Epson C13T105390, Magenta, for	cart														0	424.32	-
104. INK CARTRIDGE, Epson C13T105490, Yellow, for	cart														0	424.32	-
105. INK CARTRIDGE, Epson C13T107190, Black, for printer	cart														0	279.48	-
106. INK CARTRIDGE, Epson C13T107290, Cyan, for printer	cart														0	279.48	-
107. INK CARTRIDGE, Epson C13T107390, Magenta, for	cart														0	279.48	-
108. INK CARTRIDGE, Epson C13T107490, Yellow, for	cart														0	279.48	-

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109. INK CARTRIDGE, Epson C13T111190, Black, for printer	cart													0	940.44	-
110. INK CARTRIDGE, Epson C13T111290, Cyan, for printer	cart													0	940.44	-
111. INK CARTRIDGE, Epson C13T111390, Magenta, for	cart													0	940.44	-
112. INK CARTRIDGE, Epson C13T111490, Yellow, for printer	cart													0	940.44	-
113. INK CARTRIDGE, Epson C13T111590, Light Cyan, for	cart													0	940.44	-
114. INK CARTRIDGE, Epson C13T111690, Light Magenta, for	cart													0	940.44	-
115. INK CARTRIDGE, Epson C13T112190, Black, for printer	cart													0	656.88	-
116. INK CARTRIDGE, Epson C13T112290, Cyan, for printer	cart													0	656.88	-
117. INK CARTRIDGE, Epson C13T112390, Magenta, for	cart													0	656.88	-
118. INK CARTRIDGE, Epson C13T112490, Yellow, for	cart													0	656.88	-
119. INK CARTRIDGE, Epson C13T112590, Light Cyan, for	cart													0	656.88	-
120. INK CARTRIDGE, Epson C13T112690, Light Magenta,	cart													0	656.88	-
121. INK CARTRIDGE, Epson C13T141190, Black, for ME	cart													0	302.94	-
122. INK CARTRIDGE, Epson C13T141290, Cyan, for ME	cart													0	302.94	-
123. INK CARTRIDGE, Epson C13T141390, Magenta, for ME	cart													0	302.94	-
124. INK CARTRIDGE, Epson C13T141490, Yellow, for ME	cart													0	302.94	-
125. INK CARTRIDGE, Epson C13T143190, Black, for printer	cart													0	576.30	-
126. INK CARTRIDGE, Epson C13T143290, Cyan, for printer	cart													0	453.90	-
127. INK CARTRIDGE, Epson C13T143390, Magenta, for	cart													0	453.90	-
128. INK CARTRIDGE, Epson C13T143490, Yellow, for	cart													0	453.90	-
129. TONER CARTRIDGE, HP C3906F, black	cart													0	3,063.06	-
130. TONER CARTRIDGE, HP CB435A, black	cart													0	2,491.86	-
131. TONER CARTRIDGE, HP CB436A, black	cart													0	2,924.34	-
132. TONER CARTRIDGE, HP CB540A, black	cart													0	2,886.60	-
133. TONER CARTRIDGE, HP CB541A, cyan	cart													0	2,652.00	-
134. TONER CARTRIDGE, HP CB542A, yellow	cart													0	2,652.00	-
135. TONER CARTRIDGE, HP CB543A, magenta	cart													0	2,652.00	-
136. TONER CARTRIDGE, HP CC364A, black	cart													0	6,324.00	-
137. TONER CARTRIDGE, HP CC530A, black	cart													0	5,064.30	-
138. TONER CARTRIDGE, HP CC531A, cyan	cart													0	4,750.14	-
139. TONER CARTRIDGE, HP CC532A, yellow	cart													0	4,750.14	-
140. TONER CARTRIDGE, HP CC533A, magenta	cart													0	4,750.14	-
141. TONER CARTRIDGE, HP CE250A, black	cart													0	5,254.02	-
142. TONER CARTRIDGE, HP CE251A, cyan	cart													0	10,348.92	-
143. TONER CARTRIDGE, HP CE252A, yellow	cart													0	10,348.92	-
144. TONER CARTRIDGE, HP CE253A, magenta	cart													0	10,348.92	-
145. TONER CARTRIDGE, HP CE255A, black	cart													0	6,233.22	-
146. TONER CARTRIDGE, HP CE260A, black	cart													0	6,157.74	-

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
147. TONER CARTRIDGE, HP CE261A, cyan	cart													0	11,185.32	-
148. TONER CARTRIDGE, HP CE262A, yellow	cart													0	11,185.32	-
149. TONER CARTRIDGE, HP CE263A, magenta	cart													0	11,185.32	-
150. TONER CARTRIDGE, HP CE278A, black	cart													0	3,011.04	-
151. TONER CARTRIDGE, HP CE285A, black	cart													0	2,655.06	-
152. TONER CARTRIDGE, HP CE505A, black	cart													0	3,590.40	-
153. TONER CARTRIDGE, HP CE505X, high cap, black	cart													0	6,592.26	-
154. TONER CARTRIDGE, HP Q6000A, black	cart													0	3,115.08	-
155. TONER CARTRIDGE, HP Q6001A, cyan	cart													0	3,395.58	-
156. TONER CARTRIDGE, HP Q6002A, yellow	cart													0	3,395.58	-
157. TONER CARTRIDGE, HP Q6003A, magenta	cart													0	3,395.58	-
158. TONER CARTRIDGE, HP Q6470A, black	cart													0	5,420.28	-
159. TONER CARTRIDGE, HP Q6471A, cyan	cart													0	5,389.68	-
160. TONER CARTRIDGE, HP Q6472A, yellow	cart													0	5,389.68	-
161. TONER CARTRIDGE, HP Q6473A, magenta	cart													0	5,389.68	-
162. TONER CARTRIDGE, HP Q7581A, cyan	cart													0	6,977.82	-
163. TONER CARTRIDGE, HP Q7582A, yellow	cart													0	6,977.82	-
164. TONER CARTRIDGE, HP Q7583A, magenta	cart													0	6,977.82	-
165. TONER CARTRIDGE, Brother TN-155BK, black	cart													0	4,222.80	-
166. TONER CARTRIDGE, Brother TN-155M, magenta	cart													0	5,661.00	-
167. TONER CARTRIDGE, Brother TN-155Y, yellow	cart													0	5,661.00	-
168. TONER CARTRIDGE, Brother TN-155C, cyan	cart													0	5,661.00	-
169. TONER CARTRIDGE, Brother TN-2025	cart													0	2,601.00	-
170. TONER CARTRIDGE, Brother TN-2130	cart													0	1,785.00	-
171. TONER CARTRIDGE, TN-3250, low yield, for Brother	cart													0	3,264.00	-
172. TONER CARTRIDGE, Lexmark X340A11G	cart													0	5,967.00	-
173. TONER CARTRIDGE, Lexmark E360H11P	cart													0	11,776.92	-
174. TONER CARTRIDGE, Lexmark E450A11P	cart													0	6,684.06	-
175. TONER CARTRIDGE, Lexmark T650A11P	cart													0	9,445.20	-
176. TONER CARTRIDGE, Lexmark T650H11P	cart													0	25,586.70	-
177. TONER CARTRIDGE, Developer, Epson C13SO50005,	cart													0	3,112.02	-
178. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart													0	5,095.92	-
179. TONER CARTRIDGE, Developer, Epson C13SO50087, for printer EPL-5900/5900L	cart													0	5,194.86	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
180. TONER CARTRIDGE, Developer, Epson C13S050166, 6K, for printer EPL-6200	cart													0	5,053.08	-
181. TONER CARTRIDGE, Developer, Epson C13S050167, 3K, for printer EPL-6200/6200L	cart													0	3,211.98	-
182. TONER CARTRIDGE, Epson C13S050440, Std Cap, for printer AL-M2010D/DN	cart													0	5,389.68	-
183. TONER CARTRIDGE, Developer, Epson C13S050520, 1.8K, for printer AL-M1200	cart													0	3,542.46	-
184. TONER CARTRIDGE, Developer, Epson C13S050521, 3.2K, for printer AL-M1200	cart													0	5,241.78	-
185. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart													0	10,200.00	-
186. TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-D3050 / ML-D3051	cart													0	6,987.00	-
187. TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML 2580n	cart													0	2,805.00	-
188. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart													0	4,768.50	-
189. TONER CARTRIDGE, Samsung Part No. ML TD104-S, for Samsung ML 1660	cart													0	2,978.40	-
190. RIBBON CARTRIDGE, for Fujitsu DL3850	cart													0	449.80	-
191. RIBBON CARTRIDGE, for OKI ML 1120	cart													0	7,124.00	-
192. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart													0	1,142.40	-
193. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart													0	1,129.14	-
194. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart													0	119.34	-
195. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart													0	344.76	-
196. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart													0	1,224.00	-
197. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055)	cart													0	940.44	-
198. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart													0	1,030.20	-

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
199. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart													0	373.32	-	
200. PRINthead, HP 11, black, C4810A , 8 ml	cart													0	1,365.78	-	
201. PRINthead, HP 11, cyan, 8 ml	cart													0	1,365.78	-	
202. PRINthead, HP 11, magenta C4812A, 8 ml	cart													0	1,365.78	-	
203. PRINthead, HP 11 yellow, 8 ml	cart													0	1,365.78	-	
204. Photoconductor Kit, Lexmark PN 12A8302	cart													0	4,120.80	-	
205. Photoconductor Kit, Lexmark PN E260X22G	cart													0	2,295.00	-	
206. Photoconductor Kit, Lexmark PN E250X22G	cart													0	2,295.00	-	
207. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart													0	3,391.50	-	
															sub total	109,405.00	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																	
Office Equipment and Accessories		sets													0	1,500.00	-
1 Cultural Costumes	sets	70												70	1,000.00	70,000.00	
2 Curtain	pcs													0	180.00	-	
3 Medals	sets													0	150.00	-	
4 Patadyong	pcs													0	20.00	-	
5 Ribbon (recognition&awards)	pcs													0	1,000.00	-	
6 Trophy	unit	1						1						2	2,500.00	5,000.00	
7 Wireless telephone	unit	1												1	1,500.00	1,500.00	
8 White Board 4X6 ft	unit													0	14,000.00	-	
9 Xerox copier drum (gestetner)	unit													0	14,000.00	-	
10 Xerox copier drum (Minolta)	unit													0	8,000.00	-	
11 Glass cabinet	pc													0	1,000.00	-	
12 Long Barrel Stapler	pc													0	900.00	-	
13 Paper cutter 12"x15"	unit													0	7,000.00	-	
14 Water dispenser (Ex Sol)	unit													0	8,000.00	-	
16 Computer printer(Cannon,latest model)	unit			1										1	5,000.00		
17Xerox copier drum(gestetner)	unit							1						1	14,000.00		
18 Xerox Copier drum(minolta)	unit	4												4	14,000.00		
19 Conference Chair	unit	1												1	1,000.00	1,000.00	
20 Conference Table	unit	2												2	8,500.00	17,000.00	
21 Executive Chair	unit	2												2	4,000.00	8,000.00	

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
22 Executive Table	unit	1												1	8,000.00	8,000.00
23 Table (for clerk)	unit	1												1	5,000.00	5,000.00
24 Upholstered devan sofa														0	5,000.00	-
25 Processor (Intel core i3 540)	piece	1												1		-
26 Motherboard	piece	1												1	3,450.00	3,450.00
27 memory(Kingston 2GB)	piece	1												1	680.00	680.00
28 UPS (APC BACK UPS BE 50)	piece	1												1	2,600.00	2,600.00
29 Gestetner Photocopier	piece	1												1		-
30 Safety Breaker	unit	1												1	600.00	600.00
31 German Wire #18	kg	15												15	40.00	600.00
32 Common Nails 1	kg	1												1	50.00	50.00
33 Common Nails 2	kg	2												2	50.00	100.00
															Sub-Total	123,580.00
Office Supplies																
1 Alcohol, big, 500ml (70%)	botls.	8			6	3			9				8	34	50.00	1,700.00
2 Ballpen black (pilot)	pcs													0	24.00	-
3 Ballpen blue (pilot)	pcs													0	24.00	-
4 Book paper long subs. 20	reams	46		P	21	35	16	21	11	10	6		6	172	160.00	27,520.00
5 Book paper short subs. 20	reams	46		16	16	40	16	21	5	21	6		6	193	140.00	27,020.00
6 Brown Envelope long	pcs			15			50	5	5	20				95	3.00	285.00
7 Brown Envelope short	pcs		100	15				5	5	20				145	2.75	398.75
8 Carbon Paper (plastroil film carbon), black	box						2				2			4	550.00	2,200.00
9 Cartolina (assorted color)	pcs													0	8.00	-
10 Celluloid plastic	meters	11												11	28.00	308.00
11 CMYMCKO ribbon (250 prints)	rolls														5,500.00	
12 Cork Board (1mX1/2m)	pc.														750.00	-
13 Correction Fluid	pcs.			4						4			4	12	38.00	456.00
14 Cutter blade big	box													0	19.00	-
15 Elmer's glue, 130g	bott.	5												5	50.00	250.00
16 Expanding Envelope, long	pcs							20	20	20				60	15.00	900.00
17 Expanding folder long w/ metal (green)	pcs													0	12.50	-
18 Expanding folder w/o metal long	pcs							20	20	20				60	12.50	750.00
19 Fastener plastic coated	box		6			1	6		9					22	28.00	616.00
20 Folder white long	pcs			200			120	20	220	20				580	8.50	4,930.00
21 Folder white short	pcs			50			120	20	70	20				280	7.00	1,960.00

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
22 Green film	meters													0	600.00	-
23 Hand Towel	dozen													0	140.00	-
24 ID lace	pcs													0	19.00	-
25 Information Bulletin	copies													0	10.00	-
26 Information Materials	copies													0	10.00	-
27 Linen Paper long	pack													0	39.00	-
28 Linen Paper short	pack													0	35.00	-
29 Mailing envelope	pcs	1			1		1							3	1.00	3.00
30 Masking Tape (2")	rolls	5		1										6	55.00	330.00
31 Mimeographing ink	tube													0	325.00	-
32 Mimeographing paper w/w long (sub.20)	reams				10		12		12					34	150.00	5,100.00
33 Mimeographing paper w/w short (sub. 20)	reams				10		12							22	130.00	2,860.00
34 Mygel ballpen black 0.5	pcs													0	28.00	-
35 Mygel ballpen blue 0.5	pcs													0	28.00	-
36 Mygel ballpen red 0.5	pcs													0	28.00	-
37 Office forms	copies													0	1.00	-
38 Paper clip	boxes	2		4			4			4			4	18	20.00	360.00
39 Pencil #2	box	14	3			12		3				3		35	6.50	227.50
40 Pencil sharpener (heavy duty)	unit	1												1	100.00	100.00
41 Pentel pen black	pcs													0	40.00	-
42 Pentel pen blue	pcs													0	40.00	-
43 Pentel pen ink black	pcs													4	91.50	366.00
44 Pentel pen ink blue	pcs														91.50	-
45 Plain PVC Card (500 prints)	boxes													0	3,000.00	-
46 Puncher, Big (heavy duty)	pcs													0	300.00	-
47 Record Book 250 sheets	pcs													0	55.00	-
48 Record Book 500 sheets	pcs	2				2								4	98.00	392.00
49 Rubber Stamp	pcs													0	75.00	-
50 Scientific Calculator	unit													0	940.00	-
51 Scissor, big	pcs													0	60.00	-
52 Scotch brite	pcs													0	6.00	-
53 Scotch Tape (big) 2"	rolls	2				1		1			2			6	45.00	270.00
54 Stabilo asstd. Color	pcs													0	40.00	-
55 Stamp pad ink, big	bottls.													0	40.00	-
56 Stamp pad, big	pcs													0	130.00	-
57 Staple wires #35	box	4		3	3	2	3	6	3	3	5		2	34	38.00	1,292.00
58 Stapler (Max) wl/ staple remover	pcs	1				2								3	200.00	600.00

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
59 Stencil paper (Gestetner)	box		1				1				1			3	300.00	900.00
60 Student Handbook	copies													0	70.00	-
61 Thumb tacks	box													0	10.00	-
62 Tissue paper	pcs	2	43	1	1	41	1	1	31	1	1	41	1	165	15.75	2,598.75
63 Typewriter ribbon	pcs		2			2				2			2	8	35.00	280.00
64 Water	gallons													0	30.00	-
65 White Board marker, black	pcs													0	58.00	-
66 White Board marker, blue	pcs													0	58.00	-
67 Whiteboard (1mX1/2m)	pc.													0	750.00	-
68 Yellow pad	pad						24							24	21.00	504.00
69 Fax paper	roll	9	20		9	10		9	10		8	10		85	70.00	5,950.00
70 Fax Ribbon	roll													0	200.00	-
71 CD/DVD sticker label	packs	5		5				10	10	10		10		50	50.00	2,500.00
72 CD RW	box	5		5				10						20	250.00	5,000.00
73 DVD RW	box	6		5		5			5					21	320.00	6,720.00
74 Specialty Paper Long (200gsm, cream)	packs	5	5	6		10			16			20		62	30.00	1,860.00
75 Specialty Paper Short (200gsm, cream)	packs	5	5	6		10			16			20		62	25.00	1,550.00
76 Facsimile, receive	pcs	1												1	300.00	300.00
77 Facsimile, dater	pcs	1												1	300.00	300.00
78 Laminating film (standard tickness) roll	roll	4				1		1	1					7	3,000.00	21,000.00
79 Max staple wire no. 35	box	3				3			5					11	39.50	434.50
80 Steamer	mtr	1	11	1	1	6	1	1	11	1	1	6	1	42	250.00	10,500.00
81 Tarpaulin	mtr	1	11	1	1	6	1	1	11		1	6		40	25.00	1,000.00
82 Ballpen (fiber castle, black)	box		5					3	3			3		14	60.00	840.00
83 Ballpen (fiber castle, blue)	box		3					3				3		9	60.00	540.00
83 Double adhesive Tape 1"	roll		2			3			2			3		10	25.00	250.00
84 Purified Drinking water (refill)	btls	4	54	2	4	54	2	4	54	2	4	54	2	240	35.00	8,400.00
85 Genuine Mongol 2	box	1							1			1		3	30.00	90.00
86 Packing Tape	roll	8				2			2			3		15	31.00	465.00
87 Strip tabbing, yellow, KLEER-VIEW	box		5			5			5			5		20	83.50	1,670.00
88 Strip tabbing, green, KLEER-VIEW	box	5				5				5			5	20	83.50	1,670.00
89 Toner (DSm615) for Gestetner, MP1900	tube	1						1						2	3,000.00	6,000.00
90 Corona Wire for Xerox Copier (minolta)	pcs													0	600.00	-
91 MT Toner (EP 2030)	bot		1			1				1				3	3,000.00	9,000.00
92 Copy Printer Ink (DX 2430)	boxes		1			1						1		3	3,000.00	9,000.00
92 Copy Printer Master (DX 2430)	rolls	1						1						2	3,000.00	6,000.00
93 Yellow Pad Merit	pad		2		2		2			2			2	10	45.00	450.00
94 Bond paper, short, subs 16	rm	7		2	5	2	2			2			2	22	145.00	3,190.00

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
95 Folder, short, merit	pcs													0	5.00	-
96 Staple wire #10	box			1			1				1			3	30.00	90.00
97 Computer (Inkjet) for HP Lase jet 1010	cart		1			1				1			1	4	4,000.00	16,000.00
98 Computer (Inkjet) for HP Lase jet 1102	cart	1			1				1				1	4	4,000.00	16,000.00
99 Ribbon Cart. For Printer Epson FX 1170	cart		2			2					2			6	300.00	1,800.00
100 Ribbon Cart. For Printer Epson LX 300	cart		2			2					2			6	150.00	900.00
101 Pre-cut cartolina (long)	pack													0	22.00	-
102 Pre-cut cartolina (short)	pack													0	20.00	-
103 Special paper	pack													0	46.50	-
104 Ballpoint pen, black, HBW	box													0	57.00	-
105 Correction pen, 12ml	piece	3			3			3						9	34.00	306.00
106 Highlighter pen	piece													0	38.00	-
107 Padding glue, red	bot													0		-
108 Philippine Flag	piece													0		-
109 Sticker Paper, short, jolly	pack													0	65.00	-
110 Computer ink, 1lit, black, canon	bot	3								1				4	1,200.00	4,800.00
111 Computer ink, 1lit, magenta, canon	bot	3								1				4	1,200.00	4,800.00
112 Computer ink, 1lit, cyan, canon	bot	3								1				4	1,200.00	4,800.00
113 Computer ink, 1lit, yellow, canon	bot	3								1				4	1,200.00	4,800.00
114 Staple wire #240	boxes													0		-
150 Corona wire for Xerox copier(Minolta)	pcs	1											1	2	600.00	1,200.00
151 Glue, 300ml	bot	2												2	600.00	1,200.00
151 sign pen, black	dozen	34	3		3	11			5			13		69	150.00	10,350.00
152 sign pen , blue	dozen		1		1							1		3	550.00	1,650.00
152 stapler, 35			1						1				1	3	550.00	1,650.00
153 Advance book paper sub. 20 long	reams	8	8	4	9	8	3	7	8	5	5	10		75	250.00	18,750.00
154Avance book paper sub. 20 short	reams	7	5	2	5	7	8		5	3	3	10		55	175.00	9,625.00
155 uni correction pen	pcs	3		4	3			7			3	4		24	150.00	3,600.00
156 correction tape	pcs	6								6				12	80.00	960.00
157 Orange folder long	pcs		30		30				30			30		120	40.00	4,800.00
158 Yellow folder long	pcs	20	20	20	20	20	20	20	20	20	20	20	20	240	8.00	1,920.00
159 Green folder long	pcs	12												12	8.00	96.00
160 Gold folder long	pcs	12												12	8.00	96.00
161 Blue folder long	pcs	12												12	8.00	96.00
162Fuschia Pink folder long	pcs	12												12	8.00	96.00
163 Orange folder short	pcs		30						30					60	8.00	480.00
164 Yellow folder short	pcs	20	20	20	20	20	20	20	20	20	20	20	20	240	7.00	1,680.00
165 Folder (long)	pcs	310			30			30			30			400	7.00	2,800.00

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
166 Folder (short)	pcs	200		30			50			30				310	8.00	2,480.00
167 Superb writer SG-055 Semi- Gel Pen (black)	pcs	4	4	4	4	4	4	4	4	4	4	4	4	48	7.00	336.00
168 Ballpen Fine Point (balck)	pcs	10	6	6	6	6	6	6	6	6	6	6	6	76	10.00	760.00
169 Ballpen Fine point (blue)	pcs	22	6	6	18	6	6	18	16	16	18	16	16	164	10.00	1,640.00
170 Ballpen Fine Point(green)	pcs	12	10		12	10		12	10	10	12	10	10	108	10.00	1,080.00
171 Paper fastener, Plastic	box	6			7		3	3		7				26	10.00	260.00
172 Paper Fastener,(2pc clips)	box			2		2		2		2		2		10	30.00	300.00
173 Double Sided Tape (1")	rolls	1				1				1				3	80.00	240.00
174 Double Sided Tape (2")	rolls	1			1				1			1		4	30.00	120.00
175 Linen Paper (cream/white)	packs		5			5			5			5		20	35.00	700.00
176 Feather Duster	pcs	1												1	30.00	30.00
177 Plastic Ruler 24"long	pcs	2												2	50.00	100.00
178 Packing Tape 2"	rolls		1											1	36.00	36.00
179 Expanding Envelope	pcs	12					12							24	35.00	840.00
180 Thumbtacks	boxes	1						1						2	12.00	24.00
181 Elmer Glue	bot	2					2				2			6	12.00	72.00
182 Wall Clock	meter	2												2	64.00	128.00
183 Ballpoint pen, panda, black	box													0	200.00	-
184 Rechargeable batteries, size AA Energizer, 2pcs/pack	pack	2												2	100.00	200.00
185 Zonrox Bleach Floral	piece	2			2			2						6	450.00	2,700.00
186 White board Pen (Black)	piece	2			2			2						6	21.00	126.00
187 White Board Pen (Red)	piece	12				12								24	15.08	361.92
188 White Board Pen Ink (Red)	piece	12				12								24	15.08	361.92
189 White Board Pen Ink (Black)	bottle	4				2								6	80.00	480.00
190 Facsimile Ink film (fullmark)	bottle	4				2								6	80.00	480.00
191 Stabilo Boss	box	1	1	1	1	1	1	1	1	1	1	1	1	12	220.00	2,640.00
192 Toner HP lasr JET CE 28	piece	6				6								12	35.00	420.00
193 Printer (canon) IP2770	piece	4										1		4	4,000.00	16,000.00
194 Epson L100 Printer	piece	2				1								3	2,500.00	7,500.00
195 Compatible Ink Flow System	piece			1					1					2	5,000.00	10,000.00
196 UTP Cable CAT 5e	set	1												1	1,750.00	1,750.00
197 RJ 45 connector	meters	50												50	10.00	500.00
198 2' Plastic Molding	piece	10												10	5.00	50.00
															Sub total	358,217.34
Audio and visual presentation and composing equipment																
1 Lapel	meter													0	3,000.00	-
2 Quantum Microphone wire	pc													0	60.00	-

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
3 Shure microphone (P.G. 58)	pc													0	3,750.00	-
4 XLR plug (female)	pc													0	250.00	-
5 XLR plug (male)														0	250.00	#REF!
Photographic or filming or video equipment																
1 Sony Cyber-shot DSC-S5000 14.1MP Digital Camera (Black)	unit				1					1				2	5,000.00	10,000.00
2 Battery charger	pc													0	1,500.00	
3 CIM YMCKO ribbon (250 prints)	roll													0	5,500.00	-
4 Plain PVCcard (500/box)	box													0	3,000.00	-
5 Rechargeable battery AA (4/pack)	pack													0		#REF!
6																
Cleaning Equipment and Supplies																
1 Zonrox (Lemon Scent)	bott													0	50.00	-
2 Soft broom	pcs	5					5							10	75.00	750.00
3 Soap, (safeguard), biege/white color large	pcs													0	35.00	-
4 Floorwax 900g	can	6					6				2			14	140.00	1,960.00
5 Doormat (cloth)	pcs	3												3	50.00	150.00
6 Doormat (rubber)	pcs													0	164.00	-
7 Dust pan	pcs							6				6		12	35.00	420.00
8 Axion liquid	bott													0	38.00	-
9 Ajax Powder (power cleanser, fresh scent)	bott													0	54.00	-
10 Albatross (red) medium size	pcs													0	12.00	-
11 Bar soap	bars													0	22.00	-
12 Broomstick	pcs													0	10.00	-
13 Dishwashing liquid, 500 ml	btls	2	7	2	2	2	6	2	7	2	2	2	2	38	57.50	2,185.00
14 Detergent Powder	pack		2			2			3		3			10	20.00	200.00
15 Glass Cleaner, 500 ml	btls		5						5					10	125.00	1,250.00
16 Trash container with cover, 60 li capacity, green, black, y	pcs		3				3			3			3	12	3,000.00	36,000.00
17 Feather duster	pcs							6				6		12	100.00	1,200.00
18 Powder cleanser, Ajax								24				24		48	35.00	1,680.00
19 Dishwashing foam								4						4	30.00	120.00
20 Pail, 5li capacity	pcs													0	95.00	-
21 Air freshener, albatros, white	box				12				12				12	36	35.00	1,260.00
22 Muriatic Acid	gal				4	4				4			4	16	150.00	2,400.00
23 Photo paper (long)	pack	3	2		2									7	240.00	1,680.00
Materials and Equipment																
1 Cups	doz	4	4	4										12	15.00	180.00
2 Drinking glasses	pcs													0	15.00	-
Riso graph machine	unit													0	100,000.00	-

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
4 Floor Fan	unit													0	3,000.00	-
5 Floor polisher	unit													0	12,000.00	-
6 Forks	doz	4	4	4										12	10.00	120.00
7 Plates	doz	4	4	4										12	25.00	300.00
8 Saucers	pcs													0	15.00	-
9 Spoons	doz	4	4	4										12	10.00	120.00
10 Stand fan (Panasonic)	unit													0	2,000.00	-
11 Teaspoons	pcs	4	4	4										12	8.00	96.00
12 Wall clock	pcs													0	500.00	-
																52,071.00
Sports Equipment and Materials																
1 Athletes-Uniform	sets													0	250.00	-
2 Badminton net (Falcon)	sets		8											8	350.00	2,800.00
3 Baseball ball	pcs													0	300.00	-
4 Baseball bat	unit													0	1,800.00	-
5 Baseball gloves	pcs													0	650.00	-
6 Baseball skull protector	pcs													0	800.00	-
7 Baseball plate	unit													0	2,000.00	-
8 Basketball ball, (spalding)	pcs					1								1	1,250.00	1,250.00
9 Basketball ring net	set													0	65.00	-
10 Bating Helmet	sets													0	1,200.00	-
11 Chess clock (digital)	units													0	400.00	-
12 Lawn Tennis Racket	set													0	1,500.00	-
13 Jackets	pcs													0	480.00	-
14 Javelin throw	pcs													0	2,000.00	-
15 Megaphone	unit													0	2,200.00	-
16 Relay baton	pcs													0	300.00	-
17 Score indicator (table tennis)	pcs													0	500.00	-
18 Sepak takraw ball	pcs													0	420.00	-
19 Sepak Takraw Net	pcs													0	400.00	-
20 Shuttle cock (RSL)	tube					1								1	900.00	900.00
21 Shuttle cock, (RSL) Silver feather	tube													0	900.00	-
22 Softball ball (Wilson)	pcs													0	300.00	-
23 Spike shoes	pcs													0	3,500.00	-
24 Starter gun	unit													0	2,500.00	-
25 Starter gun pellets	boxes													0	375.00	-
26 Table tennis ball (Butterfly)	pcs					1								1	200.00	200.00
27 Table Tennis net (Butterfly)	sets					1								1	125.00	125.00

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
28 Table Tennis post (Butterfly)	sets													0	650.00	-
29 Table Tennis racket	sets					1								1	400.00	400.00
30 Table tennis racket (Butterfly)	sets													0	1,500.00	-
31 Table Tennis Table	unit													0	1,000.00	-
32 T-shirts for visitors	pcs													0	150.00	-
33 Volley ball net antenna	units													0	2,500.00	-
34 Volleyball net (standard)	units					1								1	500.00	500.00
Sound Equipment and Accessories																
1 XLR (for microphone wire)	pcs													0	110.00	-
2 XLR Connectors neutrix (female)	pcs													0	250.00	-
3 XLR Connectors neutrix (male)	pcs													0	250.00	-
4 Nobelle microphone wire	meters													0	70.00	-
5 Re-Writable CD/DVD	pcs													0	95.00	-
6 Sound System Spare parts/accessories	pcs													0	5,000.00	-
Lighting and fixtures and accessories																
1 Energy Saver Bulb-Philips 25 watts	unit	10												10	47.80	478.00
																6,175.00
Electrical equipment and components and supplies																
1 Extension Cord 20 m	rolls	1												0	542.00	542.00
2														0		-
3														0		-
Computer Supplies																
1 Epson ink (T6644-yellow) 70ml	btls	10				10		10				10		40	270.00	10,800.00
2 Epson ink (T6642-cyan) 70ml	btls	10			10			10				10		40	270.00	10,800.00
3 Epson ink (T6641-black) 70ml	btls	10			10			10				10		40	270.00	10,800.00
4 Epson ink (T6643-magenta) 70ml	btls	10			10			10				10		40	270.00	10,800.00
5 Epson dot matrix LX-300+, colour fabric cartridge, C11C29	pack	2				2			1					5	1,500.00	7,500.00
6 Ink cartridge black Canon MP198	cart	1												1	981.24	981.24
7 Ink cartridge black Canon MP145	cart													0		-
8																
Computer Equipment and Accessories																
1 Epson ink (T6644-yellow) 70ml	btls	10				10		10				10		40	270.00	10,800.00
2 Epson ink (T6642-cyan) 70ml	btls	10			10			10				10		40	270.00	10,800.00
3 Epson ink (T6641-black) 70ml	btls	10			10			10				10		40	270.00	10,800.00
4 Epson ink (T6643-magenta) 70ml	btls	10			10			10				10		40	270.00	10,800.00

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
5 Epson dot matrix LX-300+, colour fabric cartridge, C11C29	pack	2				2			1					5	1,500.00	7,500.00
6 Ink cartridge black Canon MP198	cart	1												1	981.24	981.24
7 Ink cartridge black Canon MP145	cart													0		-
8																
9 EPSON LX-300+ribbon	pcs													0	700.00	-
10 Canon Ink CL 811 (colored)	pcs													0	1,200.00	-
11 Canon Ink PG 810 (black)	pcs													0	897.00	-
12 Laptop	unit													0	25,000.00	-
13 Flas Drive 16gb	unit								1					1	4,500.00	4,500.00
14 Epson L200 All-In- One printer	unit				1				1					2	9,500.00	19,000.00
15 Ink cartridge, canon PIXMA iP 2770, PG 810, black 9m	cart	6	6	6	4	6	6	6	4	6	4	6	6	66	1,200.00	79,200.00
16 Ink cartridge, canon PIXMA iP 2770, PG 810, colored 9m	cart	3	2	3	2	3	2	3	2	3	2	3	2	30	1,100.00	33,000.00
17 Ink cartridge, canon PIXMA iP 1980, PG 830, black 11m	cart	4		4		4		4		4		4		24	1,100.00	26,400.00
18 Ink cartridge, canon PIXMA iP 1980, PG 830, colored 11m	cart	2		2		2		2		2		2		12	1,100.00	13,200.00
19 Ink cartridge, brother LC 388K, black	cart	2	2	2	2	2	2	2	2	2	2	2	2	24	600.00	14,400.00
20 Ink cartridge, brother LC 388K, yellow	cart	1		1		1		1			1		1	6	600.00	3,600.00
21 Ink cartridge, brother LC 388K, cyan	cart	1		1		1		1			1		1	6	600.00	3,600.00
22 Ink cartridge, brother LC 388K, magenta	cart			1		1		1			1		1	5	600.00	3,000.00
23 External Hard Disk 500GB (small)	unit	1	2											3	4,000.00	12,000.00
24 Fax Machine, Panasonic	unit													0	3,000.00	-
25 Printer, impact dot matirx, 9-pin, 80, Epson	unit													0	5,000.00	-
26 Printer, L100 with continuous ink, Epson	unit													0	8,000.00	-
27 Printer, L200 all in one, Epson	unit													0	10,000.00	-
28 Computer Table	unit	1												1	1,500.00	1,500.00
29 Tablet Computer	unit													0	22,000.00	-
30 CPU	unit													0	18,000.00	-
31 Computer keyboard	unit	1												1	2,800.00	2,800.00
32 Compatible Ink 1,000 ml(cyan)	bot	1		1										2	600.00	1,200.00
33 Compatible Ink 500 ml (magenta)	bot			1										1	1,000.00	1,000.00
34 Cannon Ink (black) #810	cart.	4	4	4	4	4	4	4	4	4	4	4	4	48	500.00	24,000.00
35 Cannon Ink (colored) # 811	cart.	5	4	4	4	4	4	4	4	4	4	4	4	49	1,100.00	53,900.00
36 Computer Ribbon Cartridge #8750 for EPSON LX300	cart.	1			1			1			1			4	1,200.00	4,800.00
37 Ink Cartridge, CL-830(for Cannon iP 1980 Printer) black	cart.	2	2	2	2	2	2	2	2	2	2	2	2	24	300.00	7,200.00
38 Ink Cartridge, CL-831(for Cannon iP 1980 Printer)colored	cart.	1	1	1	1	1	1	1	1	1	1	1	1	12	1,200.00	14,400.00
39 LCD Monitor	unit	1												1	1,300.00	1,300.00
40 Computer CPU	unit	2												2	10,000.00	20,000.00
41 Computer Speaker	unit	1												1	20,000.00	20,000.00
42 Computer Printer	unit	2												2	800.00	1,600.00

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
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43 Intel Core processor i3 for LGA 775 MSI G41M-P28	pcs	2												2	4,000.00	8,000.00
Audio and visual presentation and composing equipment																-
																-
1 Lapel				1										1	2,000.00	2,000.00
															sub total	479,504.48
*Other Categories																
1 gasoline	liter													0	54.00	-
2 Toner, Gestetner, black, 260 g	btls	3				2			1		3			9	2,000.00	18,000.00
3 Cutter, NT L450 diagonal for legal paper size	unit	1												1	2,000.00	2,000.00
4 Power Plus Battery (estra heavy duty 6F22 9V)	pcs	2						2			1			5	200.00	1,000.00
5 Epson Labelworks LW-400	unit	1												1	3,200.00	3,200.00
6 Sony Digital Voice Recorder, series UX, ICD-UX512 12 F/P	unit													0	7,600.00	-
7 Chainsaw blade	pcs		2								2			4	1,000.00	4,000.00
8 roundfile (small)	pcs		4					4			2			10	75.00	750.00
9 roundfile (big)	pcs		4					4			2			10	105.00	1,050.00
10 carbon brass, #50; Makita	sets			2				2				2		6	175.00	1,050.00
11 planer blade, big, Makita	sets				1						1			2	1,000.00	2,000.00
12 carbon brass, L-53, Makita	sets	2			2						2			6	150.00	900.00
13 belt, Makita	pcs	1									1			2	1,500.00	3,000.00
14 sharpening stone	pcs		2		2				2			2		8	150.00	1,200.00
15 Pull push rule	pcs		3											3	180.00	540.00
16 screw driver	sets			1										1	450.00	450.00
17 MDS Checkbooks	pad	6					6							12	500.00	6,000.00
18 Check Disbursement Record Book	book	6												6	300.00	1,800.00
19 Rain coats	pcs				8									8	240.00	1,920.00
15 Cashbook	pcs								2				2	4	285.00	1,140.00
16 Jogging pants	pcs			60										60	500.00	30,000.00
17 T-shirt (without collar)	pcs	60									60			120	200.00	24,000.00
18 T-shirt (with collar)	pcs			60										60	300.00	18,000.00
19 Printing of Handbook cover	pc													0	9.00	-
20 Printing of Handbook content	set													0	8.00	-
21 Printing of poster	pc													0	30.00	-
22 Printing of entrance tests & answer sheets	set													0	9.80	-
23 Cork board w/ frame (100cmx80cm)	doz													0	600.00	-
24 Glass	doz													0	12.00	-
25 Deeper	pcs													0	20.00	-
26 purefied drinking water	bot	30	38	38	38	38	38	40	40	28	38	38	31	435	40.00	17,400.00
27 Working table (stainless)	set													0	10,000.00	-

Item & Specifications	Unit of Measur	Quantity Requirement													PS Price Catalogue as of	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
28 Conventional Oven (8 plates)	set													0	30,000.00	-
30 Bamboo poles	pc				200									200	50.00	10.00
31 Plywood(1/4 thick)	pc				50									50	270.00	13,500.00
32 CWN 1/4	pc	10			8									18	22.00	396.00
33 CWN 1"	kl				8									8	25.00	200.00
34 CWN2"	kl				8									8	27.00	216.00
35 CWN3"	kl				8									8	30.00	240.00
36 Plastic Rattan	kl				8									8	820.00	6,560.00
Agricultural Supply																160,522.00
1 Hog Lactating (Vitarich)	bag				5									5	1,138.00	5,690.00
2 Anthelmintic Ivermectin	bottle													0	1,138.00	-
3 Dewormer Valvazen	bot.													0	180.00	-
4 Multivitamins	gal													0	1,500.00	-
5 Betadine	bot.													0	364.00	-
6 Robipenstrip	bot.													0	95.00	-
7 Biocid	vial													0	95.00	-
8 Complete fertilizer	bot.													0	210.00	-
9 Urea fertilizer	bag													0	1,300.00	-
10 Insecticide (Brodan)	bag													0	1,380.00	-
11 Herbicide (Powder)	liter													0	1,200.00	-
12 Assorted seed vegetables (East-West)	liter													0	1,200.00	-
13 Potting plastic bag 3 x 8	pouch													0	80.00	-
14 Potting plastic bag 6 x 8	doz													0	30.00	-
15 Seeding Tray	doz													0	30.00	-
16. Cracked corn	kl	10	10	10	10	10	10	10	10	10	10	10	5	115	40.00	4,600.00
17. Chick grower Mash	sack	1	1	1	1	1	1	1	1	1	1	1	1	12	838.00	10,056.00
18. Vitamins for chicken 250 gm	sachet	5	2	2	2	2	1	2	2	1	2	2	1	24	69.00	1,656.00
19. Vaccine for chicken 5 ml	btl	3				3				3				9	325.00	2,925.00
20. Latigo-1000 Levamasole Hydrochloride single dose	sachet	4				4				4				12	65.00	780.00
Agricultural Equipment Supply														0		-
1 Lubricants	bot													0	20.00	-
2 Plucking machine	unit													0	35,000.00	-
3 Spade	unit													0	380.00	-
4 Rake	unit													0	330.00	-
5 Trowel	unit													0	320.00	-

Item & Specifications	Unit of Measur	Quantity Requirement												PS Price Catalogue as of	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
6 Diameter Tape	unit													0	1,000.00	-
7 Range Pole	unit													0	1,000.00	-
8 Cooking gas	tank													0	850.00	-
														0		-
														0		-
														0		-
															Sub-Total	25,707.00

***GRAND TOTAL: 1,467,740.55
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION 146,774.06
APPROVED BUDGET: 1,614,514.61

*Other categories that are not indicated herein
**Prices are FOB Manila/Applicable for items under A.
***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Certified Funds Available:

Approved:

Prepared by:

(Sgd.) REMEDIOS M MARABE, Ph.D.
Chief Admin. Officer - Finance

(Sgd.) DANILO E. ABAYON, Ph.D.
SUC President II

(Sgd.) CLARITA R. TAMBONG
BAC Secretariat

Date Prepared: